**Purpose**

The mission of Community Based Services (CBS) is to enable children with disabilities to succeed in the least restrictive environment by providing special education and related services in the home or in community or group settings.

**The Staff and You**

The teachers and therapists who provide preschool special education services are dedicated professionals who want to work with you as a team. Your active involvement and follow-up regarding home and classroom activities are vital to the achievement of the goals and objectives in your child’s Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP).

**Objectives**

Teachers and therapists will work closely with parents, early childhood educators and care providers to achieve the following objectives:

- To enhance the child’s readiness for school
- To provide support to parents and preschools by offering ideas and learning strategies for classroom and home environments
- To identify other school or community resources that can be called on, when needed, to assist children and families

**How Services are Provided**

Services are provided in a manner that is appropriate for the child and agreed upon by the family and service provider.

The CBS service provider may:

- observe the student, class and/or home to offer ideas, feedback and strategies.
- work directly with the child individually or within a small group addressing areas of concern.
- participate in classroom activities with the teacher, introducing, modeling, or reinforcing successful practices for continued integration into daily lessons.
Service Time and Location

Time and location of services are arranged by the teachers and therapists with input from parents and community-based providers. As IEP/IFSP goals are achieved or revised, recommendations regarding the amount and location of services may change. Recommendations for changes will be discussed with you at an IEP/IFSP meeting.

Services Provided in a Preschool or Childcare Center

- A communication system will be developed between parents, CBS staff, and preschool staff.
- Parental contact (by phone, email, or in-person) will occur prior to beginning any services.

Health and Safety

Before services can begin, the child’s immunizations must be up-to-date and the Immunization report must be on file in the Child Identification Office.

If services are to be provided in a preschool or childcare setting, it must be licensed or registered in Anne Arundel County.

Cancellations

Except in the case of emergencies, parents, guardians and service providers are to give a 24-hour notice for cancellations. The CBS Office will follow the Anne Arundel County Public School calendar for holidays, general school closings, teacher inservice days and inclement weather decisions. (The school system’s website, www.aacps.org; Facebook page; and AACPS-TV are the best places to check for accurate, up-to-date information on school closings.). Please note that the CBS Providers will not come to the school on any holiday observed by the preschool or childcare center.

Reminders

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<th>Staff Member</th>
<th>Phone Number</th>
<th>CBS Office #</th>
<th>Email</th>
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