

# Completing the AACPS Magnet Online Application

## Frequently Asked Questions

**What is my UserName?** This six-digit number is also called a Student ID, PermNum, Lunch Number, or Cafeteria/Food System ID and is used to log onto computers at school.

**What if I don't know my UserName?** Contact the Counseling Office at your school or that person at the school who knows your PermNum.

**What is my Password?** It is the same password that students use to log into computers at school.

**What if I've forgotten my password?** Contact the person at your school who resets passwords.

**Why do you need my email?** Email is the primary form of communication used to send you notifications and updates about the status of your application. You must have a valid email address to receive these notifications.

**Why can't I change my Student, Parent, or School Information?** The Magnet Application uses your UserName to automatically pull this info from the AACPS Student Database. If any of this information needs to be changed, contact the person at your school who updates the Student Database for the physical or mailing address.

**Whom can I contact for language assistance?** Language Link or the person at the school who assists with language.

**How many Magnet programs can I apply to?** As many as are available for your grade level in your area. You will have to submit an application for each program you wish to apply.

**How many PVA Prime Arts Areas can I apply to?** Two.

**I am a School Counselor/Interpreter helping to complete an application. What do I have to do?** Complete all areas of the application. On the Application Terms of Agreement page answer "Yes" to "Were these terms signed by a School Counselor or other third party?" Fill out the requested information. Counselors may apply with students, provided that the parents know.

**How do I schedule an Audition?** After you successfully submit your Interview you will be able to "Schedule Audition" online on your "List of Magnet Applications" page.

**I want to withdraw my application. What do I do?** Contact the Magnet Office at 410-222-5435.

**I've submitted my application. What do I do now?** Note your Magnet ID number(s), sign up for an Interview/Audition, and if possible print your application for your records. Your application will be reviewed over the next few weeks and you will be contacted with further instructions via email.

***I still have more questions about a Magnet Program. Whom should I contact?***

### **BMAH**

See BMAH/STEM

### **IB MYP and IB MYP/DP**

Mary Austin  
IB Program District Coordinator  
410-222-5415  
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### **Centers for Applied Technology**

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### **PVA Middle and High School**

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**BMAH/STEM**  
Dr. Tina Gillmeister  
BMAH/STEM Coordinator  
410-222-5391

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