



Daily Screening Employee Checklist

Please use the following checklist to monitor your health every day. If you exhibit any of these symptoms, you must not report to your work location until symptom free and advised by the county health department.

Review AACPS' suite of safety protocols at www.aacps.org/safetyprotocols to be familiar with the steps taken to keep staff safe.

If you have any ONE of the following symptoms, do not come to work. Additionally, please get tested for COVID-19 or obtain an alternate diagnosis from a medical professional:

- temperature of 100.4°F or higher
- sore throat
- cough
- difficulty breathing
- diarrhea or vomiting
- new onset of severe headache, especially with a fever
- new loss of taste or smell

For persons with chronic conditions such as asthma, the symptoms should represent a change from the baseline.



Employees must immediately notify their supervisor

if they or a person in their household has been exposed to an individual who is confirmed to have COVID-19.

Staff from such households must receive direction from their supervisor before reporting to work.

Have I or anyone in my household been in close contact with someone who has COVID-19?

Are my immunizations up to date?

Did I pack proper materials for the workday?
water, hand sanitizer, an extra cloth face covering, etc.

Do I have a clean cloth face covering made of breathable material that fits snugly?
Employees will be supplied with five reusable, cloth face coverings.