

# AACPS | Fall 2020 Elementary Teacher Schedule—Half-Day Pre-K

(See notes on page two)

Color Key	Live Synchronous Teaching/Learning					Activity Time (Open to all Students)
	Teacher Office Hours/Connection Time Communication between Teacher & Caretaker(s) using Google Voice/Time to Support Students					Lunch
	Non-Instructional Time Individual and Collaborative Planning Time, Administrative Meetings (Whole School/Subject/Grade Level), IEP Meetings, and Professional Development					
Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday	
8:00–8:30 AM	Meeting	Meeting	Extended Meeting Time	Meeting	Meeting	
8:30–9:00 AM	Teacher Office Hours/Connection Time	Teacher Office Hours/Connection Time		Teacher Office Hours/Connection Time	Teacher Office Hours/Connection Time	
9:00–9:25 AM	Circle Time	Circle Time	Circle Time (AM Pre-K)	Circle Time	Circle Time	
9:30–11:00 AM <small>(ENDS 10:35 AM on Wednesday)</small>	Foundational Literacy, Writing & Small Group Literacy  (30 minute class times with movement transitions embedded)	Math Whole and Small Group & Science & Social Studies  (30 minute class times with movement transitions embedded)	9:30–10:30 AM Flexible Group Learning Time—Language Arts and Math (AM & PM Pre-K) (Optional)	Foundational Literacy, Writing & Small Group Literacy  (30 minute class times with movement transitions embedded)	Math Whole and Small Group & Science & Social Studies  (30 minute class times with movement transitions embedded)	Morning Pre-K
			10:35–11:00 AM Circle Time (PM Pre-K)			
11:05–11:35 AM	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	
11:35–1:00 PM  <small>(Afternoon PRE-K includes 9:30–11:00 AM on Wednesday)</small>	Planning (Individual)	Planning (Collaborative)	Planning (Individual)	Planning (Collaborative)	Planning (Individual)	
1:00–1:25 PM	Circle Time	Circle Time	1:00–2:30 PM Professional Development	Circle Time	Circle Time	
1:30–3:00 PM	Foundational Literacy, Writing & Small Group Literacy  (30 minute class times with movement transitions embedded)	Math Whole and Small Group & Science & Social Studies  (30 minute class times with movement transitions embedded)		2:30–3:30 PM Teacher Office Hours/Connection Time	Foundational Literacy, Writing & Small Group Literacy  (30 minute class times with movement transitions embedded)	Math Whole and Small Group & Science & Social Studies  (30 minute class times with movement transitions embedded)
3:00–3:30 PM			Teacher Office Hours/Connection Time	Teacher Office Hours/Connection Time		
3:30–4:00 PM	Meeting	Meeting	Meeting	Meeting	Meeting	

# AACPS | Fall 2020 Half-Day Pre-K Schedule—Teacher Notes

## **Virtual Instruction**

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Teachers are able to virtually teach from their classrooms, if they feel comfortable doing so. Please remember if you choose to return to your school to virtually teach from your classroom, other than entering, exiting, and visiting the restroom, you must remain in your classroom.

Teachers who are challenged with unreliable Internet access in their homes are welcome to teach from their classroom where the Internet speed and reliability are high.

## **Live Synchronous Teaching and Learning**

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Approximately 2 hours of *Live Synchronous Teaching and Learning* time are available for students on Monday, Tuesday, Thursday, and Friday. *Circle Time*, *FLEX time*, and Office Hours are available on Wednesday—a day built for student support.

## **Flexible Group Learning Time**

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During *Flexible Group Learning* time, students can seek learning support or extension opportunities. There is time for students to go over what they need for a second time (targeted practicing with the teacher). Flexible Grouping can also include time for Special Education services to be delivered. Attendance in Flexible Group Learning Time can be driven by teacher invitation or parent choice. This time is optional for parents, however, teachers may reach out to invite students who need extra support to attend.

## **Circle Time**

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The *Circle Time* is an exciting student-centered time to engage students in listening, sharing, and building healthy relationships with one another.

## **Special Education**

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Students with special needs will receive instruction per their Individualized Education plans.

## **Office Hours/Connection Time**

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Office Hours/Connection Time is where we expect teachers to actively make contact with guardians who support students directly. If we are worried about students falling through the cracks in the virtual world, we have given teachers ample time to reach out to these students to assist them during the school day. Teachers may also use their Office Hours to meet with students to support their learning. We will have to assist teachers and families understand this as we have not quite had this culture; catching up was mostly an after-school phenomenon in our brick and mortar schools.

## **Teacher Planning Time**

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Teacher Planning Time is outlined in the schedule. Individual and Collaborative Planning Times are valued and noted.