

AACPS | Fall 2020 Teacher Schedule—High School

(See notes on page two)

Color Key	Live Synchronous Teaching/Learning				Clubs/Activities (Open to all Students)
	Community Meeting— Building Relationships/Advisory/Virtual Field Trips/Guest Speakers/Naviance				Lunch
	Teacher Office Hours/Connection Time				
Communication between Teacher & Caretaker(s) using Google Voice/Time to Support Students					
Non-Instructional Time					
Individual and Collaborative Planning Time, Administrative Meetings (Whole School/Subject/Grade Level/Program), Planning Meetings (504/Special Education/IEP/ESOL/Intervention/Programs), and Professional Development					
Daily Schedule	A-Day Classes Monday	B-Day Classes Tuesday	Support Wednesday	A-Day Classes Thursday	B-Day Classes Friday
8:00–8:25 AM	Meeting	Meeting	Meeting	Meeting	Meeting
8:30–9:15 AM	Period 1A	Period 1B	Community Meeting (Homeroom)	Period 1A	Period 1B
9:20–9:45 AM	Student Wellness	Study Group/Special Program Meeting	9:20–10:00 AM FLEX Learning Time Period 1A/B or 2A/B (Student Choice)	Study Group/Special Program Meeting	Student Wellness
9:50–10:35 AM	Period 2A	Period 2B	10:15–10:55 AM FLEX Learning Time Period 3A/B or 4A/B (Student Choice)	Period 2A	Period 2B
10:40–11:25 AM	FLEX Learning Time Period 1A or 1B (Student Choice)	FLEX Learning Time Period 2A or 2B (Student Choice)	11:00–11:45 AM Planning (Individual)	FLEX Learning Time Period 3A or 3B (Student Choice)	FLEX Learning Time Period 4A or 4B (Student Choice)
11:30–12:10 PM	Clubs/Activity Time	Clubs/Activity Time	11:45–12:15 PM Non-Duty Lunch	Clubs/Activity Time	Clubs/Activity Time
12:15–12:45 PM	Non-Duty Lunch	Non-Duty Lunch	12:15–1:00 PM Planning (Individual)	Non-Duty Lunch	Non-Duty Lunch
12:45–1:10 PM	Meeting with Targeted Colleagues	Special Program Meeting Time	1:00–2:30 PM Professional Development	Special Program Meeting Time	Meeting with Targeted Colleagues
1:15–2:00 PM	Period 3A	Period 3B		Period 3A	Period 3B
2:05–2:50 PM	Period 4A	Period 4B		2:30–3:00 PM Teacher Office Hours/Connection Time	Period 4A
2:55–3:30 PM	Teacher Office Hours/Connection Time	Planning (Collaborative)	3:05–4:00 PM Extended Meeting	Planning (Individual)	Teacher Office Hours/Connection Time
3:30–4:00 PM	Meeting				Meeting

AACPS | Fall 2020 High School Schedule—Teacher Notes

Virtual Instruction

Teachers are able to virtually teach from their classrooms, if they feel comfortable doing so. Please remember if you choose to return to your school to virtually teach from your classroom, other than entering, exiting, and visiting the restroom, you must remain in your classroom.

Teachers who are challenged with unreliable Internet access in their homes are welcome to teach from their classroom where the Internet speed and reliability are high.

Live Synchronous Teaching and Learning

There are 4.5 hours of *Live Synchronous Teaching and Learning* time available for students on Monday, Tuesday, Thursday, and Friday. All 4 daily class periods, *FLEX Learning Time*, and *Office Hours/Connection Time* where students can drop in or make an appointment for additional teacher support are included. There is more FLEX time and Office Hours available on Wednesday—a day built for student support, study time, deeper exploration of a topic, or creative work.

FLEX Learning Time, and Office Hours/Connection Time

During FLEX time students can seek remedial support or extension opportunities. There is time for students to go over what they need for a second time and/or time for students to expand their knowledge by going deeper into a concept or content domain. Flexible Grouping can include time for ESOL, Intervention, Advanced, Special Programs & Special Education small groups to meet. It can be driven by teacher invitation or student choice. The 10:40–11:25 daily flex block is somewhat like Knight Time, PRIDE hour or Bruin Block where students can seek academic assistance from teachers. The only difference is that we have targeted this block for rotational period support throughout the week so students have a schedule they can follow where they know when each period's learning support is offered.

Note: *Extra tutoring time is available during a teacher's office hours or in the evening during AACPS Evening Virtual Tutoring Time.*

The Flex times are just that. Teachers need to encourage students to attend and invite students who should/need to attend. Wednesday is a day with support available, but we are not teaching new material. Students can avail themselves of support in the Flex time by period and they can schedule individual and small group teacher support time during office hours. Teachers can also schedule time for students to engage with them. Teachers will be expected to actively engage students in the Flex and Office Hours time as needed; each student is different.

Community Meeting, and Student Wellness

Community Meeting and *Student Wellness* are to support the social-emotional and cognitive growth of students while building community. This is time when students will be engaged in building a skillset to support them in their studies and for the rest of their lives; attendance will be taken. The curriculum will be built for these blocks. The Instructional Data Division will be offering creative ideas to schedule this block. Teachers will be paired to teach these two offerings.

Special Education and English Language Acquisition

Students with special needs and English learners will receive instruction per their Individualized Education Plans and English Learner Plans.

Club & Activity Time

All teachers will offer some type of club during the 11:30am–12:10pm hour four days/week. Teachers will be paired to offer clubs. On Monday/Thursday the teacher team offers one club and on Tuesday/Friday they offer a different club. They back each other up in case of absence, IEP meeting, emergency, etc. The idea of this Club & Activity Time is meant to be social; it is time when students choose to join others with similar interests to enjoy, engage, and socialize while learning. This is an optional time for students, not mandatory.

Note: *Clubs & Activities are open to all, but we want to specifically invite students who we think may need additional social time with peers, those who may be struggling with isolation or with other social-emotional stressors.*

Study Group/Special Program Meeting Block

This optional block is set aside on Tuesday and Thursday to allow for peer-study group time and time for students in special programs to meet. AVID may run a tutorial; JROTC may choose to hold a meeting, a Magnet or Signature Program may target students to engage in a job shadow, etc. This is optional time and no attendance will be taken.

Teachers Planning Time

Teachers Planning Time is outlined in the schedule. Individual and Collaborative Planning Times are noted. Remember, teachers also get planning time during the classroom periods when they are not teaching; this equates to 4 x 45 min periods per four day week. Any meeting time returned to teachers by the administration will default to *Office Hours/Connection time*.

Magnet Programs

Magnet teachers and students will require flexibility during times of the scheduled academic school day to complete program requirements. These times could include: *Study Group & Special Program Meeting Time*, *Office Hours*, *Flexible Learning Grouping Time*, and other unassigned Meeting Time. Examples of activities include:

- International Baccalaureate teachers and students will collaborate around Personal Projects (PP), Creativity/Activity/Service (CAS) projects and to complete Extended Essays (EE)
- Performing Visual Arts teachers and students will need to identify time to complete Capstone Projects, individual and small group activities related to Extended Day hours and Prime Course requirements
- STEM and BMAH teachers and students may use time during the day to conduct field experiences, go on virtual job shadows, host guest speakers, and work with mentors.