

AACPS | Fall 2020 Teacher Schedule—Middle School

(See notes on page two)

Color Key	Live Synchronous Teaching/Learning Building Community—Building Relationships/2 nd STEP/ Virtual Field Trips/Guest Speakers				Clubs/Activities (Open to all Students)
	Teacher Office Hours/Connection Time Communication between Teacher & Caretaker(s) using Google Voice & Time to Support Students				Lunch
	Non-Instructional Time Individual and Collaborative Planning Time, Administrative Meetings (<i>Whole School/Subject/Grade Level/Program</i>), Planning Meetings (<i>504/Special Education/IEP/ESOL/Intervention/Programs</i>), and Professional Development				
Daily Schedule	A-Day Classes		Support	B-Day Classes	
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00–8:25 AM	Meeting	Meeting	Meeting	Meeting	Meeting
8:30–8:55 AM	Building Community	Building Community	Building Community	Building Community	Building Community
9:00–9:45 AM	Period 1A	Period 4A	FLEX Learning Time Period 3A or 3B (Student Choice)	Period 1B	Period 4B
9:50–10:15 AM	Student Wellness	Tools for Success	9:50–10:35 AM FLEX Learning Time Period 4A or 4B (Student Choice)	Tools for Success	Student Wellness
10:20–11:05 AM	Period 2A	Period 5A	10:40–12:25 PM Planning (Individual)	Period 2B	Period 5B
11:10–11:50 AM	Clubs/Activity Time	Clubs/Activity Time		Clubs/Activity Time	Clubs/Activity Time
11:55–12:25 PM	Teacher Office Hours/ Connection Time	Meeting with targeted colleagues		Meeting with targeted colleagues	Teacher Office Hours/ Connection Time
12:25–12:55 PM	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch
1:00–1:10 PM	Transition Movement & Music	Transition Movement & Music	1:00–2:30 PM Professional Development	Transition Movement & Music	Transition Movement & Music
1:10–1:55 PM	Period 3A	Period 6A		Period 3B	Period 6B
2:00–2:45 PM	FLEX Learning Time Period 6A or 6B (Student Choice)	FLEX Learning Time Period 2A or 2B (Student Choice)		FLEX Learning Time Period 5A or 5B (Student Choice)	FLEX Learning Time Period 1A or 1B (Student Choice)
2:50–3:30 PM	Teacher Office Hours/ Connection Time	Planning (Individual)	2:30–3:00 PM Teacher Office Hours/ Connection Time	Planning (Collaborative)	Teacher Office Hours/ Connection Time
3:35–4:00 PM	Meeting		3:05–4:00 PM Extended Meeting		Meeting

AACPS | Fall 2020 Middle School Schedule—Teacher Notes

Virtual Instruction

Teachers are able to virtually teach from their classrooms, if they feel comfortable doing so. Please remember if you choose to return to your school to virtually teach from your classroom, other than entering, exiting, and visiting the restroom, you must remain in your classroom.

Teachers who are challenged with unreliable Internet access in their homes are welcome to teach from their classroom where the Internet speed and reliability are high.

Live Synchronous Teaching and Learning

There are 4 hours of *Live Synchronous Teaching and Learning* time available for students on Monday, Tuesday, Thursday, and Friday. Included are all core and encore class periods, *FLEX Learning Time* and *Office Hours/Connection Time*. There are more FLEX time blocks and Office Hours available on Wednesday—a day built for student support, study time, deeper exploration of a topic, or creative work.

FLEX Learning Time

During FLEX time students can seek learning support or extension opportunities. There is time for students to go over what they need for a second time and/or time for students to expand their knowledge by going deeper into a concept or content domain. Flexible Grouping should include time for ESOL, Intervention, DALI, Special Education & Special Programs' small groups to meet. It can be driven by teacher invitation or student choice. The 2:00-2:45pm daily Flex Learning block is designed for students to seek academic assistance from teachers. The only difference is that we have targeted this block for rotational period support throughout the week so students have a schedule they can follow where they know when each period's learning support is offered.

Note A: Magnet students should attend their magnet encore class during Flex Learning Time if there is a choice between two encores.

Note B: Extra tutoring time is available during a teacher's office hours or in the evening during AACPS Evening Virtual Tutoring Time.

Community Meeting, Student Wellness, and Tools for Success

The *Community Meeting* and *Student Wellness* blocks are exciting student-centered times to engage students in listening, sharing, and building trust and respect for one another. The curriculum will be built for these blocks. *Tools for Success* is a block allocated twice weekly to explicitly teach time management, flexible thinking, self-control, and other organizational strategies to increase students' academic self-reliance and independence. Teachers will be paired to share the teaching of these blocks. Students and teachers will remain the same in these synchronously taught morning blocks.

Special Education and English Language Acquisition

Students with special needs and English learners will receive instruction per their Individualized Education Plans and English Learner Plans.

Music & Movement Transition

Music & Movement Transition is just that—a movement or music transition into pds 3 or 6 and the afternoon learning sessions; getting kids in a positive frame of mind and ready to start learning. Central Office will prepare a curated list of music and movement clips for PDs 3 and 6 teachers to use.

Club & Activity Time

All teachers will offer some type of club during the 11:10am-11:55pm hour four days/week. Teachers will be paired to offer clubs. On Monday/Thursday the teacher team offers one club and on Tuesday/Friday they offer a different club. They back each other up in case of absence, IEP meeting, emergency, etc. The idea of this *Club & Activity Time* is meant to be social; it is time when students choose to join others with similar interests to enjoy, engage, and socialize while learning. This is an optional time for students, not mandatory.

Note: Clubs & Activities are open to all, but we want to specifically invite students who we think may need additional social time with peers, those who may be struggling with isolation or with other social-emotional stressors.

Magnet Programs

In magnet schools, magnet teachers and students will require flexibility during times of the scheduled academic school day to complete program requirements. These times could include: Office Hours, Flexible Learning Grouping Time, and other unassigned Meeting Times. Examples of activities include:

- International Baccalaureate MYP teachers and students will collaborate on projects, discuss Community Projects (CP), and explore global issues.
- Performing Visual Arts teachers and students will need to identify time to complete individual and small group activities related to Extended Day hours and Prime Course requirements, and
- STEM teachers and students may use time during the day to conduct Field Experiences, host guest speakers, and do STEM activities traditionally completed during STEM Saturdays.

Office Hours/Connection Time

Office Hours/Connection Time is where we expect teachers to actively make contact with guardians or support students directly. If we are worried about students falling through any cracks in the virtual world, we have given teachers ample time to reach out to these students to assist them during the school day. Teachers may also use their Office Hours to meet with students to support their learning. We will have to assist teachers and families to understand this as we haven't quite had this culture in our in-person learning environments; catching up was mostly an after-school phenomenon in our brick and mortar schools.

Teacher Planning Time

Teachers Planning Time is outlined in the schedule. Individual and Collaborative Planning Times are noted. Remember, teachers also get planning time during the classroom periods when they are not teaching; this equates to 4 x 45 min periods per four day week. Two of these will be for individual planning and the other two will serve as collaborative planning time. This is based on the schedule built for grade level IDT teams in each middle school.