

AACPS | Fall 2020 Elementary Teacher Schedule—Primary (Pre-K–2)

(See notes on page two)

Color Key	Live Synchronous Teaching/Learning				Activity Time (Open to all Students)
	Teacher Office Hours/Connection Time Communication between Teacher & Caretaker(s) using Google Voice/Time to Support Students				Lunch
Non-Instructional Time Individual and Collaborative Planning Time, Administrative Meetings (Whole School/Subject/Grade Level/Program), Planning Meetings (504/Special Education/IEP/ESOL/Intervention/Programs), and Professional Development					
Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00–8:30 AM	Meeting	Meeting	Planning (Collaborative)	Planning (Individual)	Meeting
8:30–8:55 AM	Teacher Office Hours/ Connection Time	Teacher Office Hours/ Connection Time		Teacher Office Hours/ Connection Time	Teacher Office Hours/ Connection Time
9:00–9:25 AM	Circle Time	Circle Time	Circle Time	Circle Time	Circle Time
9:30–11:00 AM	Literacy --- Math --- Academic Flex (30 minute class times with movement transitions embedded)	Literacy --- Math --- Academic Flex (30 minute class times with movement transitions embedded)	Cultural Arts (30 minutes) Academic Flex (Literacy/Math) (60 minutes)	Literacy --- Math --- Academic Flex (30 minute class times with movement transitions embedded)	Literacy --- Math --- Academic Flex (30 minute class times with movement transitions embedded)
11:00–12:25 PM	Planning (Individual)	(11:05–11:35) Friends and Fun Time Teacher Facilitated	Planning (Individual)	(11:05–11:35) Friends and Fun Time Teacher Facilitated	Planning (Individual)
		(11:35–12:25) Planning (Collaborative)		(11:35–12:25) Planning (Collaborative)	
12:25–12:55 PM	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch	Non-Duty Lunch
1:00–3:00 PM	Cultural Arts --- Literacy --- Science / Social Studies --- Tools for Success (30 minute class times with movement transitions embedded)	Cultural Arts --- Literacy --- Science / Social Studies --- Tools for Success (30 minute class times with movement transitions embedded)	1:00–2:30 PM Professional Development	Cultural Arts --- Literacy --- Science / Social Studies --- Tools for Success (30 minute class times with movement transitions embedded)	Cultural Arts --- Literacy --- Science / Social Studies --- Tools for Success (30 minute class times with movement transitions embedded)
			2:35–3:00 PM Teacher Office Hours/ Connection Time		
3:00–3:30 PM	Teacher Office Hours/ Connection Time	Planning (Individual)	3:05–4:00 PM Extended Meeting Time	Teacher Office Hours/ Connection Time	Teacher Office Hours/ Connection Time
3:35–4:00 PM	Meeting			Meeting	Meeting

AACPS | Fall 2020 Elementary Primary Schedule—Teacher Notes

Virtual Instruction

Teachers are able to virtually teach from their classrooms, if they feel comfortable doing so. Please remember if you choose to return to your school to virtually teach from your classroom, other than entering, exiting, and visiting the restroom, you must remain in your classroom.

Teachers who are challenged with unreliable Internet access in their homes are welcome to teach from their classroom where the Internet speed and reliability are high.

Live Synchronous Teaching and Learning

Approximately 4 hours of *Live Synchronous Teaching and Learning* time are available for students on Monday, Tuesday, Thursday, and Friday. This includes core, encore, *FLEX Learning*, and *Office Hours/Connection Time*. There are more FLEX time and Office Hours available on Wednesday—a day built for student support, study time, and deeper explorations of a topic or creative work.

Academic FLEX

During *Academic FLEX* time, students can seek learning support or extension opportunities. There is time for students to go over what they need for a second time (targeted practicing with the teacher) and/or time for students to expand their knowledge by going deeper into a concept or content domain. Flexible Grouping should include ESOL, Intervention, Advanced Learning/PTD extensions, Special Programs & Special Education small groups to meet. It can be driven by teacher invitation or student choice. The daily FLEX Learning block is designed for students to seek academic assistance from teachers. The only difference is that we have targeted this block for rotational period support throughout the weeks so students have a schedule they can follow where they know when each period's learning support is offered.

Circle Time and Tools for Success

The *Circle Time* is an exciting student-centered time to engage students in listening, sharing, and building healthy relationships with one another. *Tools for Success* is a block was created to explicitly teach study, executive functioning, and organizational strategies for online learning success. It will include flexible thinking, self-control, and other strategies to increase students' academic self-reliance, perseverance, and independence

Advanced Learners—Primary Talent Development

Instructional opportunities are built into the core curriculum as part of the UDL/DI2s recognizing the focus is on developing talent with the appropriate levels of challenge. The Primary Talent Development (PTD) program provides students with open-ended, hands-on experiences that promote the thinking behaviors indicative of talent and/or advanced learning capabilities.

- Curricular explorations occur with:
 - Jacob's Ladder Primary (Grades K–2)
 - Primary Talent Development Science-based core lessons
 - Mentoring Young Mathematicians (Grades 1 & 2)
 - Advanced Learning Challenges/Extensions
- Additionally, *Stepping Stones* literacy curriculum has been created and is being fully implemented in Grade K (as with last year).

Special Education and English Language Acquisition

Students with special needs and English learners will receive instruction per their Individualized Education Plans and English Learner Plans.

Friends and Fun Time

All teachers will have some type of Friends and Fun Time during the 11:05-11:35 hour two days a week. Friends and Fun Time are meant to be virtual time blocks that classmates can spend together enjoying one another. They may choose to eat their lunch, listen to music, talk or play a game together. Teachers will facilitate this time, but it is optional for students.

Afterschool co-curricular offerings will still be an option for students through teacher sponsorship of clubs.

Office Hours/Connection Time

Office Hours/Connection Time is where we expect teachers to actively make contact with guardians who support students directly. If we are worried about students falling through the cracks in the virtual world, we have given teachers ample time to reach out to these students to assist them during the school day. Teachers may also use their Office Hours to meet with students to support their learning. We will have to assist teachers and families understand this as we have not quite had this culture; catching up was mostly an after-school phenomenon in our brick and mortar schools.

Teacher Planning Time

Teacher Planning Time is outlined in the schedule. Individual and Collaborative Planning Times are valued and noted.