



Daily Screening Employee Checklist

Please use the following checklist to monitor your health every day. If you exhibit any of these symptoms, you must not report to your work location until symptom free and advised by the county health department.

Review AACPS' suite of safety protocols at www.aacps.org/safetyprotocols to be familiar with the steps taken to keep staff safe.

Are you showing COVID-like symptoms?
(Cough, shortness of breath, difficulty breathing and new loss of taste or smell.) If so, you **must not report to work**.

Am I showing any two of these symptoms?

<input type="checkbox"/> fever of 100° or higher	<input type="checkbox"/> nausea or vomiting
<input type="checkbox"/> chills or shaking chills	<input type="checkbox"/> diarrhea
<input type="checkbox"/> muscle aches	<input type="checkbox"/> fatigue
<input type="checkbox"/> sore throat	<input type="checkbox"/> congestion or runny nose
<input type="checkbox"/> headache	

Have I or anyone in my household been in close contact with someone who has COVID-19?

Are my immunizations up to date?

Has my family gotten flu shots (recommended)?

Did I pack proper materials for the workday?
water, hand sanitizer, an extra cloth face covering, etc.

Do I have a clean cloth face covering made of breathable material that fits snugly?
Employees will be supplied with five reusable, cloth face coverings.



Employees must immediately notify their supervisor if they or a person in their household has been exposed to an individual who is confirmed to have COVID-19.

Staff from such households must receive direction from their supervisor before reporting to work.