



ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

To: Employees

From: Jessica S. Cuches, Esq. *JSC*  
Chief Human Resources Officer

Subject: Sick Leave and COVID-19

Date: August 28, 2023

Instructions:

Copies to: AEL  
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TAAAC

Due to increased challenges in scheduling medical appointments during the COVID-19 pandemic, Anne Arundel County Public Schools (AACPS) adjusted timeline requirements for employees to submit a physician's notes when absent from work. Effective September 5, 2023, AACPS will return to the pre-pandemic requirement that sick leave in excess of three (3) consecutive days shall be attested by a physician in accordance with respective Negotiated Agreements and Board Regulation, GC-RAB, *Sick Leave*. As a reminder, a failure to provide the requisite documentation upon returning to work may result in the accrual of unauthorized leave, even if an employee has available sick leave.

Please be mindful that all AACPS employees should stay home if they are sick, follow the advice of their medical providers, and return to work accordingly to assist in maintaining a healthy work environment. Additional information regarding AACPS leave utilization protocols can be found at <https://www.aacps.org/Page/7893>.

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