

**ANNE ARUNDEL COUNTY PUBLIC SCHOOLS  
CITIZEN ADVISORY COMMITTEE (CAC) EXECUTIVE MEETING  
MONDAY, JANUARY 13, 2020 MINUTES**

**ATTENDEES**

<b>CLUSTER</b>	<b>ELEMENTARY</b>	<b>STATUS</b>	<b>SECONDARY</b>	<b>STATUS</b>
Annapolis	N/A	Vacant	Cara McCandless	Present
Arundel	N/A	Vacant	Jason Scott	Present
Broadneck	Morgan Van Arsdall	Present	Christian Buchleitner	Excused
Chesapeake	Shawn McAteer	Present	Michael Maresca	Not Present
Glen Burnie	Nathan Drye	Present	Chad Jones	Present
Meade	N/A	Vacant	Vanessa Dodo Seriki	Excused
North County	Joy Lawson	Excused	Amy Baker	Excused
Northeast	Tanisha Howard	Present	Karen Broseker	Present
Old Mill	Maggie Cerria	Present	Tyrnita Moore	Present
Severna Park	Michele Comer	Present	Donna Marie Day	Present
South River	Diana Carpenter	Present	Susan Franklin	Present
Southern	Julia Howes	Present	Jessica Greer	Not Present
At Large	James Knipple	Not Present	N/A	Vacant
Military	Turmel Kindred	Present		
AACPS Board Member(s)		N/A		
AA County Council of PTAs		Vanessa Rivera	Present	
Superintendent's Parent Involvement Advisory Council		Courtney Sharp	Not Present	
Special Education Citizens' Advisory Committee (SECAC)		Leanne Carmona	Present	
Superintendent's Representative		Jenn Lombardi	Present	
Public Attendee		Lisa Shore	Present	
Public Attendee (NAACP Representative)		Brittany Harlee	Present	

<b>1</b>	<b>Call to Order / Quorum</b>	Meeting called to order at 6:45 pm by Tanisha Howard, a quorum being present
	<b>Approval of Minutes</b>	Motion to approve the December 9, 2019 Minutes made by Shawn McAteer and seconded by Chad Jones <span style="float: right;"><b>Motion adopted.</b></span>
	<b>Agenda Order</b>	Public Participation acknowledged -(NAACP Representative – Brittany Harlee in attendance to learn more; her focus is on bridging the achievement gap), the agenda order was noted. <span style="float: right;"><b>Motion adopted.</b></span>
	<b>Announcements</b>	None
	<b>CAC In Action: Facebook Highlights</b>	Postings now 2x per week; query on school Facebook site access opportunities; Jenn L. will research; recommendations to “tweet” as preferred method or perhaps Bob M. to post. Currently approx. 150 users; PTA/PTO venue another option; will be explored. No date on ‘communications committee as of yet’; Recommendation to focus on 2 CAC reps on Facebook as a meet and greet or a “CAC” Saturday to get to know your CAC member for attention and/or increased awareness.
<b>2</b>	<b>Comments</b>	

	<b>Public Participation</b>	See above, acknowledged as part of the earlier agenda order.
	<b>Cluster Comment</b>	None
3	<b>Guest Q&amp;A Roundtable</b>	<p>Monique Jackson, Deputy Superintendent, Student and School Support; Karen Donovan, Office of Performance Director; Dr.Heidi Oliver-O’Gilvie, Director of Leadership Development, Christiana Walsh, Program Coordinator. Briefing on <b>Recess</b> to include research, activities, feedback and more. Q&amp;A offered for CAC members; queries included: simultaneous grade research, toolkit, yearly visits (Wellness) for Elementary, Middle and High; Communication and parent partnerships, school day extensions, Equities, Equipment, Accountability and Recourse; Challenges, etc., Teacher involvement, Independent Instruction (extended lunch as an option); Elementary is first focus per Ms. Jackson (mental health a priority), then Secondary. Slides from presentation forwarded separately to members.</p> <p>**Feedback received this evening from CAC members will be used in future research, work, etc. through Ms. Howard.</p>
4	<b>Consent/Action Items</b>	
	<b>Unfinished Business</b>	
	<b>Primary and Secondary Study Topics (Recess/STEM)</b>	<p><u>Recess</u>: In Breakout Session, Tanisha informed the recess working group of CAC member opportunities. She posed a form that would be sent seeking input on focus, interest to volunteer for workgroup and interest for team lead.</p> <ol style="list-style-type: none"> <li>1. Teacher retention/recruitment – AACPS Human Resources Office has an active task force addressing “Teacher Shortage”.</li> <li>2. Bias incidents in Anne Arundel County as well as AACPS – The County Executive and AACPS Superintendent have a joint initiative to “Eliminate the Opportunity Gap”. <a href="https://www.aacps.org/domain/1741">https://www.aacps.org/domain/1741</a></li> <li>3. Magnet program selection process– This was selected as the preferred topic of study for the CAC to examine and study.</li> </ol>
	<b>New Business</b>	<p><u>CAC Policy Discussions</u>          Julia Howes (Southern Cluster) offered recommendations on the CAC policy. (Julia forwarding notes to enter)**          CAC established by Board of Education: Advisory vs. Advocacy; members should be fluent but remain in realm. Define “diverse” and be transparent in all stages of process; diverse in member selection; Board oversees committee; Superintendent</p>

**Consensus Agreement; choice #3.**

		<p>and staff manage CAC; no students on our board...should we? Ms. Dana Schallheim submitted recommended changes to be implemented and options (regulation to policy). Two Committee members forwarded comments; removing the "Board" and replacing with Committee. Other recommendation focused on our role, more involvement, "official" vs. advisory, membership alternatives, etc. Forwarded to Ms. Ortiz for review and comment. Application process reviewed; saved applications, etc. Co-Chairs may make transitions easier...3 year term limit a consideration/change? 2years terms were suggested. Tanisha explained 3<sup>rd</sup> year CAC Member "rules"; written extension request(s), etc. for up to 6 years if approved. Dana recommends 2 years with opportunity to extend 2 years for no more than 4 years. Quorum considerations (i.e., operating under 50%, etc.). Regulation C1 Function surrounding <i>research</i> – discussed.</p> <ul style="list-style-type: none"> <li>• Provide current Policy Committee ideas for inclusion and impacts</li> <li>• Enaction change timeline</li> </ul>	<p><b>Consensus on discussion points and to keep term at 3 year/+3 year option extension</b></p>
	Calendar	<p><u>Meeting Make-Up:</u> Tanisha: CAC Committee Missed November Meeting; need additional meeting and offered (March 6 option)? TBD.</p>	
5	Work Session	None (due to time constraints)	
6	Updates	None	
	SECAC	None	
	PTA	Legislative Night 13 Feb 2020 @ 5:30; Discussion of HP 1 and HP 2 Bills on agenda.	

	<b>PIAC</b>	None
	<b>Committee Summary Reports: Calendar, Health Ed., Mental Health, Security Council, Communication Advisory Board, Wellness, District Assessments</b>	None
	<b>Closing</b>	
	<b>For the Good of the Order</b>	New meeting start time is 6:45M; Time Management considerations to be explored to allow for timing of topic discussions/committee work sessions.
	<b>Adjourn</b>	Meeting adjourned at 8:52PM
	<b>Next Meeting</b>	Monday, February 10, 2020 Time: 6:45 PM Location: Board Room Address: Board of Education, Carol Sheffey Parham Building, 2644 Riva Road, Annapolis, MD 21401 <a href="#">2019 – 2020 Meeting Schedule</a>
	Minutes respectfully submitted by Tanisha Howard, Chair assisted by notes prepared by Donna Day	