

**ANNE ARUNDEL COUNTY PUBLIC SCHOOLS  
CITIZEN ADVISORY COMMITTEE (CAC) EXECUTIVE MEETING  
MONDAY, DECEMBER 9, 2019 MINUTES**

**ATTENDEES**

<b>CLUSTER</b>	<b>ELEMENTARY</b>	<b>STATUS</b>	<b>SECONDARY</b>	<b>STATUS</b>
Annapolis	N/A	Vacant	Cara McCandless	Present
Arundel	N/A	Vacant	Jason Scott	Present
Broadneck	Morgan Van Arsdall	Present	Christian Buchleitner	Present
Chesapeake	Shawn McAteer	Present	Michael Maresca	Present
Glen Burnie	Nathan Drye	Excused	Chad Jones	Present
Meade	N/A	Vacant	Vanessa Dodo Seriki	Excused
North County	Joy Lawson	Not Present	Amy Baker	Present
Northeast	Tanisha Howard	Present	Karen Broseker	Present
Old Mill	Maggie Cerria	Present	Tyrnita Moore	Not Present
Severna Park	Michele Comer	Present	Donna Marie Day	Present
South River	Diana Carpenter	Not Present	Susan Franklin	Excused
Southern	Julia Howes	Excused	Jessica Greer	Not Present
At Large	James Knipple	Present	N/A	Vacant
Military	Turmel Kindred	Present		
AACPS Board Member(s)		N/A		
AA County Council of PTAs		Vanessa Rivera	Not Present	
Superintendent's Parent Involvement Advisory Council		N/A	Vacant	
Special Education Citizens' Advisory Committee (SECAC)		Leanne Carmona	Excused	
Superintendent's Representative		Jenn Lombardi	Present	

<b>1</b>	<b>Call to Order / Quorum</b>	Meeting called to order at 6:38 pm by Tanisha Howard, a quorum being present
	<b>Approval of Minutes</b>	Motion to approve the October 14, 2019 Minutes made by Jenn Lombardi and seconded by Chad Jones <b>Motion adopted.</b>
	<b>Agenda Order</b>	Motion to move 4.01.01 to 4.03.01 made by Cara McCandless and seconded by Shawn McAteer With amendments to agenda order adopted, the agenda order established <b>Motion adopted.</b>
	<b>Announcements</b>	Redistricting for Broadneck pending and implications for redistricting policy
	<b>Member Action Highlights</b>	None
<b>2</b>	<b>Updates</b>	<u>Calendar Committee Report (Jenn Lombardi)</u> •2020-2021 Calendar not final and public comment at the January 22, 2020 meeting is an opportunity to provide input to Board
<b>3</b>	<b>Public Participation</b>	None
	<b>Cluster Comment</b>	<u>Cara McCandless, Annapolis Secondary</u> •Growing populations Non-English community and associated supports •AP classes online and in-school environments
<b>4</b>	<b>Unfinished Business</b>	None

	<b>New Business</b>	<u>Secretary Election</u> <ul style="list-style-type: none"> <li>▪Tanisha Howard reviewed role of Secretary</li> <li>▪Dr. Donna Marie Day, Severna Park Secondary volunteered to serve as Secretary. Motion to elect Dr. Donna Marie Day as new Secretary made by Shawn McAteer and seconded by Maggie Cerria.</li> </ul>	<b>Election of Secretary by unanimous consent.</b>
		<u>CAC Policy</u> <ul style="list-style-type: none"> <li>▪Tanisha Howard reviewed parameters to approach potential revisions</li> </ul> Members requested to send comments/recommendations before next meeting for review and consolidation to Policy Committee	<b>Tabled.</b>
		<u>Work Session</u> <ul style="list-style-type: none"> <li>▪Secondary members reviewed topics submitted and prioritized as follows (not in order of importance): Better teacher retention/recruitment, Magnet program selection process/lottery criteria, and Bias incidents in Anne Arundel County as well as AACPS</li> <li>▪Elementary members reviewed Recess Guidelines and Indoor Toolbox to focus on General Guidelines, Benefits of Recess Before Lunch and Supervision Responsibilities. Members [provided copies of Indoor Recess Toolbox, Recess Guidelines and to be emailed other district assessment tools for narrowing of focus for study to outcomes</li> </ul>	
<b>5</b>	<b>Future Action Steps</b>	<ul style="list-style-type: none"> <li>▪CAC elementary members to review all provided information and bring potential study questions for next meeting</li> <li>▪CAC to seek input from AACPS Board of Education to finalize the secondary topic study</li> <li>▪Facebook Group to develop more engagements to CAC page and foster collaboration with Communications Subcommittee</li> </ul>	
	<b>Closing</b>	Meeting adjourned at 8:26 pm.	
<b>Next Meeting</b>		Monday, January 13, 2020 Time: 6:45 PM Location: Board Room Address: Board of Education, Carol Sheffey Parham Building, 2644 Riva Road, Annapolis, MD 21401 <a href="#">2019 – 2020 Meeting Schedule</a>	

Minutes respectfully submitted by Tanisha Howard, Chair assisted by notes prepared by Jenn Lombardi