7:05 pm Meeting called to order by Brandon Gulley, a quorum being present.

Welcome and Introduction of Members and Guests

Secretary’s Report
Motion to approve the September 2018 CAC minutes made by Charles Sewell and seconded by Bill Atkinson. Motion adopted.

Election of Vice-chair
  • Tanisha Howard of the Northeast Elementary cluster volunteered to stand for the position of CAC Vice-chair.
  • Motion to approve Tanisha Howard as the new Vice-chair made by Erin Blakely-Snell and seconded by Bill Atkinson. Motion adopted.

Board of Education News and Updates
At the last Board of Education meeting, the capital budget, redistricting, lead testing and security enhancement were discussed. Public comments included bus scheduling and testing during the holidays. Bus issues:

❖ Students are having to stand during bus ride because not enough seats. Since the Board sets the policy and the superintendent handles regulation, this is more of an issue for the superintendent.
❖ There is an app called “Here Comes the Bus” and where students can be pinged when the bus is on its way. Does the school district have a code so this can be used?
❖ AACPS does not own the buses but contracts it out.

CAC Roles and Responsibilities

Chair Brandon Gulley reviewed this year’s focus on communication, highlighting the need for CAC to become more accessible and well-known the AACPS community. When contacting cluster schools, it was recommended to contact principals, vice-principals, secretaries, counselors, and PTAs. Showing up to school events can also create necessary relationships.

Policy committee meets at 1pm the first Wednesday of every month. Tanisha Howard will be the CAC Policy Representative. CAC requested alternate volunteer as a secondary in case Tanisha Howard is unable to attend. Holly Slack volunteered.

The Calendar committee meets once a year in October. The CAC representative this year will be Brandon Gulley.

CAC meetings will focus on mentor training of new members and fewer speakers than previous years with attention to invitation to speakers aligned with CAC committee issues for more relevant, impactful progression of subcommittees and broader underlying understands.

There was also a review of CAC policy and regulations. A “Fast Start with CAC” internal document is available upon request.

Discussed ways to get in touch with the previous representative of the cluster. It was noted some previous cluster representatives were not active and therefore may not be best resource to new members. The mentorship program would likely be the best route for facilitating new members.

Internal Updates

A generic email account has been set up for each cluster representative. Do not change recovery email or password. If asked for mobile number, it is the 703 number in Brandon Gulley’s signature line.

Maggie Cerria and Bill Atkinson agreed to be administrators for the CAC Facebook page. Should CAC members like to post, member must "Like" the page, then one of the administrators can make them an Admin” with posting ability. Items for posting can be related to social-emotional videos, monthly education updates, cluster events, or anything parents would find interesting.
CAC Sub-committees

- Reviewed last year’s subcommittee reports on Overcrowding, Social-Emotional Learning, Equity, and Advocacy.
- Subcommittee goals should be to find county-wide issues or topics that would benefit from in-depth research and focus.
- Recommendations for subcommittees based on previous experience was to define and set meetings at the beginning, stay involved, setup interviews at least a month in advance, and create polls when appropriate.
- Potential topics discussed for this year were Equity, Social-Emotional Learning, Recess, Discipline, Overcrowding, Parent Education, Graduation Requirements (credits required, career-ready vs. college), Curriculum, Mentorship, and Special Education.
- Chair Brandon Gulley created an internal timeline document for CAC subcommittees and distributed to the representatives. Each committee should have about three-five people.

CAC Chair Report to Board of Education

Issues to discuss include lead testing, cell towers, recess, STEM options, teacher pay and turnover, safety (especially crossing guards), and the need for county-wide redistricting within five years.

Public Participation
None.

Announcements

- Family Involvement Conference will be held on November 10 from 8:15am-2pm at the Anne Arundel Community College Pascal Center.
- Special Education (SECAC) Resource Fair will be held on October 16 from 5:30-7:30pm at Severna Park Middle School.

Meeting adjourned at 8:59pm.

Next Meeting:
November 12, 2018 at 7pm in Board of Education Room

Minutes respectfully submitted by Holly Slack, CAC Secretary.