Summer Programs

Online Parent Registration for Secondary Summer School, Middle School Intensive, and NG Assignment Recovery

Summer 2020 programs are all free. Parents will be able to accept a set for the following programs: Secondary Summer School, NG Assignment Recovery, and Middle School Intensive. A student could participate in more than one program if the parent/guardian chooses.

Accessing the public/parent online summer programs registration system:

1. Once you access the registration button at the top of www.aacps.org/summer, the online registration system will guide you through completing the registration process.

2. Scroll down until you see the list of Open Program Registrations. Click the blue Begin Form button for the program you would like to register for.
   a. If you do not see the program you are trying to register for, please contact the Summer Program Contact listed on the Summer Programs website.

3. You will need to enter your student’s Student ID and Date of Birth then click Submit. Please verify that you have the correct student.
   a. If you receive the following message, “A student matching the given information was not found”, please contact your student’s counselor:

4. You will need to choose a Campus from the dropdown menu and click Submit. For Summer 2020 there is only one campus as many summer programs are online.
5. Verify each line under the Parent/Guardian Information section by choosing Update or Accurate. If you select update, you will have the ability to enter updated information for each field listed.

6. You will then see the classes that your student was recommend for and what periods they are offered in the Class Availability section.

7. In the Class Selection section, parent will use the period dropdowns to select the class they would like the student to attend. All THREE periods will need to either have a course or No Selection chosen in order to complete the registration. NOTE: only classes that were recommended will appear under the period that they are available. Once a class is full, it will no longer appear on the dropdown.

8. It is optional to upload Parent/Guardian Proof of Identity for Summer 2020.
There are several questions that will need to be answered under the **Upload Supporting Documentation** section.

9. Select **Yes** or **No** to receiving **government assistance**. If you choose **yes**, you **will need upload the document to proceed**. (Since it is free this summer, it is recommended that the family choose NO if having issues uploading documentation).

10. Select **Yes** or **No** regarding having **AACPS device or personal for use at home**.

11. You will need to **accept the payment disclaimer**. (NOTE: Payment not applicable for Summer 2020.)

12. As a Parent/Guardian you will need to **type/enter their name into the signature box** and click **submit**.

If there are any questions regarding the specific programs for summer, please contact the Summer Program Contact listed on the [www.aacps.org/summer](http://www.aacps.org/summer) page.

If there are questions regarding the courses or program(s) that your student was recommended for please contact your child’s Counselor.

For additional support using the online registration system, please contact StudentData@aacps.org using the subject line: Summer Programs. Please make sure to include your student’s name and school of enrollment.