

Anne Arundel County Public Schools Prekindergarten Enrollment



SUGGESTED ELIGIBILITY DOCUMENTS

Proof of Age and Identity of Student

Provide 1 of the following:

- Birth Certificate
- Valid, unexpired Passport
- Hospital Certificate (proof of live birth) with name of child and parent
- Parents' notarized affidavit
- Birth Registration, or other legal or notarized identification for child's identity and date of birth verification

Proof of Identity of Person Enrolling Student and Relationship to Student

Provide 1 of the following: Proof of identity with a photograph:

- Driver's License
- Passport
- Motor Vehicle ID Card
- Other legal form of identification

Proof of Residency

Must provide 2 proofs of residency, see below:

- If homeowner - copy of the deed or mortgage and current property tax bill or utility bill with property address
- If renter - current lease agreement and a utility bill with property address
- If shared housing with a homeowner or renter who has bona fide residence in the County - notarized Tenant Verification Form must be provided (available at aacps.org)

Additional Criteria for Prekindergarten:

- Homeless with documentation and verification by PPW
- Child with current Individualized Education Program (IEP) or Extended IFSP
- Child in which English is not the primary language spoken in the home and two or more responses on the AACPS Prekindergarten Home Language Survey list a language other than English. (Students are not screened for ELD services at this time.)

Proof of relationship to student

Provide 1 of the following:

- Birth Certificate of child which identifies the parents
- Court Order
- Separation Agreement or Divorce Decree
- Other legal form of identification

Proof of Family Income (all adults in family)

Examples include:

- Tax return -1040, W2s, Schedule C/1099
- Notarized Employment Letter
- Notarized letter of no income
- Military Income
- Proof of additional income (TCA letter, child support, rental income, unemployment verification, etc.)

Note:

Documentation of income for Prekindergarten students is ***required for all children***, including children experiencing homelessness, children with an IEP or Extended IFSP, and children from homes in which English is not the primary spoken language.

All families must submit one month of consecutive pay stubs.

PREKINDERGARTEN INCOME ELIGIBILITY FORM

1. ALL HOUSEHOLD MEMBERS

List all people living in the household including all children. List **all** current household income, where applicable, **before** expenses and deductions for taxes, etc., and how often it is paid: weekly (wk), every two weeks (bi-wk), twice a month (twice), or monthly (mo). If your income varies, write the amount you usually earn. Use additional paper if needed.

Note: Parent(s)/Guardian(s) should submit one month of consecutive pay stubs and they must be submitted within 30 days of this application.

Last Name	First Name	Relationship to Child	Birth Date	Earnings from Work before deductions Job 1 (SEE CODES ABOVE)		Earnings from Work before deductions Job 2		All Other Income (Child Support, Alimony, TCA, Disability, Social Security; financial support)	
				Amount	How Often	Amount	How Often	Amount	How Often
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									

2. SIGNATURE

I certify that all the above information is true and that all income is reported. I understand that this information is being given for the school's receipt of state funds; that school officials may verify the information. Falsification of any information submitted may be cause for rejection of this application or removal from the program after placement.

Parent/Guardian Signature: _____ Date: ____/____/____

For Office Use Only

Total Number of Household Members (Family Size): _____

Total Family Annual Household Income: \$_____

Percentage of FPG %: _____

1. **SIGNATURE** of School Official Reviewing Documentation:

Signature

Printed Name: _____

Date: ____/____/____