



Fall 2020 Student Success Skills - Secondary Students



As we help our students manage their online learning there are skills which will need to be reinforced in all classrooms. The more students experience and practice these skills the more independent they will become engaging these skills. Strategies should be modeled and practiced in all contents.

Time Management: This is the perfect time to demonstrate the importance of a calendar or planning tool to meet all deadlines. (Students are juggling up to ten different classes right now.)

- This is the perfect time to demonstrate the **importance of a calendar or planning tool** to meet all deadlines.
- Each school should have a system in place for students to plan and record for the week.
- Students will need to plan for which classes they will attend at which times and for how to finish out of classroom assignments.
- Incorporate time in class to **help students add to their calendar/planning tool** for each meeting.
- Sharing the **purpose of flex and office hours** will help students plan to attend necessary sessions.

Back-mapping: Larger-scale assignments (reading a novel, science fair project, researching and writing a paper) should be broken down into manageable chunks.

- Students should play a part in deciding how to chunk the work.
- Students can use a [Backwards Mapping Plan](#) to track work and progress

Text Marking: As students read and engage with texts both digitally and in a traditional sense they should be encouraged to and supported with marking the text.

- Having a **text marking strategy** can help students develop independence with marking.
- Text marking will become more automatic with readers after they are **coached to use it each time** they read.
- There are [digital tools to mark text](#).
- Schools should **use a consistent format** to help students own the strategy.

Note-taking: Just as students were encouraged to take notes in classrooms they should be continuing this practice in the virtual world.

- Continue to remind students to **take notes**, help students decide where to **store notes** and **determine how notes can be used** outside of the classroom to assist with assignments and learning.
- Remind students to **review and revisit notes** to add new learning, specific examples and questions for further thinking.
- Ask students to **reference notes** throughout your lessons.

Self-Assessment: Students should be given a consistent way to check in on their own progress.

- Grade analysis and reflections can be used to **help students determine where they need additional support.**
- Reviewing goals and grade sheets can **help students choose when to attend Flex or Office hours.**