

Home and Hospital Teaching Criteria for a Physician Statement Emotional Crisis Referrals

When a school receives a physician's statement from a parent for a student who needs Home and Hospital teaching services, the criteria below must be included in the statement:

1. Statement written and dated within 30 days on physician's letterhead.
2. Diagnosis of medical or emotional condition and/or
3. Reasons/symptoms to keep the student out of school that are related the diagnosis.
4. Treatment plan;
5. Anticipated length of school absence (must be 3-4 weeks);
6. Physician's signature, and
7. Telephone number where the physician can be reached.

If the physician's statement cannot be read or does not include the information above, the parent must be informed in a timely fashion of the problems with the statement. The school must contact the physician if more information is needed to verify the condition. Schools should involve the school nurse if further verification is needed regarding the letter.

Only a licensed psychologist or psychiatrist, the school psychologist, or a Psychiatric Mental Health Nurse Practitioner can verify an emotional condition.

A physician's assistant, midwife, or licensed clinical social worker (LCSW) or therapist (LCPC) cannot verify any condition.

If a referral letter is received without all the above information, the request will be delayed until all information is received.

Reverification is required within 60 calendar days if services need to be extended beyond the initial request. The letter must contain **updated** information. The initial letter cannot be used for reverification.