



STEUART PITTMAN, COUNTY EXECUTIVE
RICK ANTHONY, DIRECTOR
1 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MD 21401
CHILD CARE DIVISION: 410-222-7856, ext. 0



March 19, 2021

Dear Parents & Guardians,

It is our pleasure to reach out to you regarding Child Care located in your child's school for the upcoming 2021-2022 School Year. As you may have heard, Anne Arundel County Department of Recreation and Parks has been awarded several of the school locations that Open Door previously managed in Anne Arundel County Public School buildings. Our Child Care Division has been proudly serving the children and families of Anne Arundel County for the past 30 years and looks forward to the possibility of caring for your family in the near future as well.

We were very disheartened to hear of Open Door going out of business, as they have been a friend and partner to us for many years. In speaking with their administrators prior to closing, the names of the children on the registration lists only (*not wait lists*) were shared with us. However, for confidentiality reasons, only registered names were shared with us – not contact information. We also received email addresses for the previous Directors and, if they were interested in coming on board with Rec & Parks, we are now in the process of interviewing them. We have also submitted our official requests for child care licenses to the MSDE Office of Child Care. At this point, we are prepared to begin the space reservation process for the coming school year.

While we are all hopeful that we will be able to return to “normal” operations in the Fall in school buildings, it is very likely that Child Care will still be under some safety restrictions (such as social distancing) due to the COVID-19 pandemic that may limit available spaces for children to start off the school year. In order to prepare for this possibility, we are conducting a [Lottery Space Registration](#) for the coming school year from [March 29th, 2021 at 8am through March 31st, 2021 at 4:30pm](#). In order to reserve a lottery space on these dates:

1. Create an Account online at: aacoprod.aacounty.org/ChildCare/CreateAccount. The primary account must be completed by an adult over the age of 18. An email address is required to create an account online.
2. To reserve a space, open your account and select the Wait List for:
 - Center Name: {Select School your child attends},
 - Session Name: 2021-2022 School Year AM and/or 2021-2022 School Year PM.
 - ***Make sure to register for both AM AND PM if you would like to request a space in before and after care.***
3. After March 31, 2021 at 4:30pm, the registration window will close. Our Office of Information Technology will then randomize the lottery spaces.
4. As soon as we are aware how many spaces we are able to offer at each of our locations (*we anticipate this will occur over the summer months*), we will officially register children in order of the lottery for any and all available spaces. IF your child's name is on the 2019-2020 School Year Registration list that we obtained from Open Door, your child will be given priority.
5. IF the space restrictions listed above are an issue, as we move through the school year and are able to increase spaces, we will continually notify and bring more children into care.
6. Once you reserve a lottery space, it is crucial that you watch your email over the summer to be notified of registration updates.

Please do NOT make a payment for the 2021-2022 School Year until you are asked to do so. This will likely occur in August 2021. We do not want to collect money from families until we know for certain you will have a space in the program. For a brief overview of our rates and hours of operation, please see below for your child's location.

Hours of Operation & Eligibility:

- The AM program will operate from 7:00am until the start of the school day, and the PM program will operate from the end of the school day until 6:00pm every day that school is open for students. An AM and PM snack are included in your monthly fee.
- Children must be at least 5 years old by the first day of school, and entering Kindergarten through 5th grade for the 2021-2022 School Year to be eligible to attend. Children must be toilet trained. Your child must be able to be self-directed and self-sufficient in the restroom and able to care for their own hygiene needs.
- Every child must have the State mandated forms for Child Care completed and on file at the site on their first day. Required Forms for Admission can be found on our website at: <https://www.aacounty.org/departments/recreation-parks/child-care/>.

Fee Schedule:

- The monthly fees for our school year programs below are established on an annual basis and are determined by program costs, and the school hours as were noted for the 2019-2020 SY.
- The annual expense is then divided into nine equal payments. There is no reduction in fees for months with a relatively few number of school days, just as there is no increase in fees for months with a greater number of days.
- There is no additional fee for the scheduled early dismissal days. All school year programs (regardless of location) follow the Anne Arundel County Board of Education school calendar & emergency closings schedule.

Center	First Child				Additional Child from same Family		
	AM 1ST	PM 1ST	AM/PM 1ST		AM 2ND	PM 2ND	AM/PM 2ND
CENTRAL	175	220	395		150	190	340
CROFTON	185	210	395		160	180	340
CROFTON WOODS	175	220	395		150	190	340
FORT SMALLWOOD	175	220	395		150	190	340
JACOBSVILLE	175	220	395		150	190	340
ODENTON	185	210	395		160	180	340
PINEY ORCHARD	175	220	395		150	190	340
RIDGEWAY	175	220	395		150	190	340
RIVIERA BEACH	175	200	395		160	180	340
SEVEN OAKS	145	250	395		120	220	340

Please do not hesitate to contact us in the Child Care Administrative Office Monday-Friday, 8am-4:30pm with any questions. Thank you for your interest in the Anne Arundel County Department of Recreation & Parks School Age Child Care (SACC) program!

Sincerely,
 Anne Arundel County
 Department of Recreation & Parks
 Child Care Administrative Office
 410-222-7856, ext. 0
sacc@aacounty.org