Register for Self Service Password Reset - Student

Self Service Password Reset allows you to be able to reset your password at any time on your schedule.

NOTE: The student needs to know their password to follow these steps.

1. Open Google Chrome.
   Click the blue
   Sign in with google button.

2. Double click on the icon “Secure My Account”

3. Click on MySignIns.

4. Click Allow.

5. Type in your username and password and click Submit.
   When asked to “Save Password?” Select Never

6. The My Sign-Ins Overview page will be displayed.
   On the left, click on Security Info.
7. In the center pane, click on + Add Method.


9. The Security Questions dialog box opens. You must select 5 security questions from the list of supplied questions and fill in your answers.

   The list of possible security questions is on the far right.

   Pick 5 questions and give answers in the line below the questions that you can remember.

   Click Done.

10. Your Security questions will be listed on the Security Info page.
11. At the top of the window on the right, you will see a "Person" icon. Click on the icon and then select **Sign Out**.

You will be able to reset the password on your AACPS account with the security questions you just provided if you have forgotten your password. To do this, **click Can't access your account** to begin the process of resetting your password.