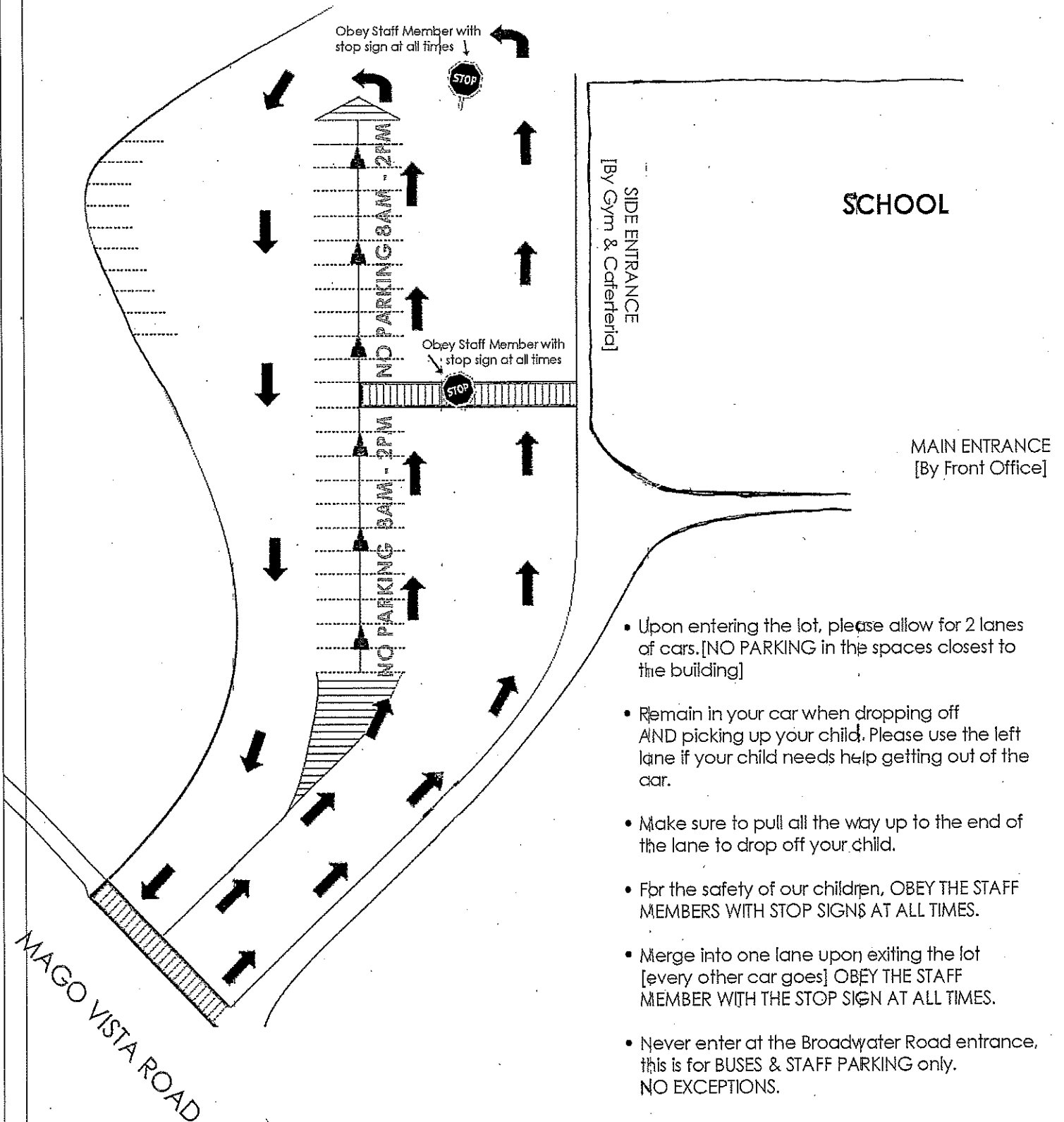


Belvedere Elementary Parking Lot Procedures For Car Riders

For Pick-Up & Drop Off, Follow The Arrows



- Upon entering the lot, please allow for 2 lanes of cars. [NO PARKING in the spaces closest to the building]
- Remain in your car when dropping off AND picking up your child. Please use the left lane if your child needs help getting out of the car.
- Make sure to pull all the way up to the end of the lane to drop off your child.
- For the safety of our children, OBEY THE STAFF MEMBERS WITH STOP SIGNS AT ALL TIMES.
- Merge into one lane upon exiting the lot [every other car goes] OBEY THE STAFF MEMBER WITH THE STOP SIGN AT ALL TIMES.
- Never enter at the Broadwater Road entrance, this is for BUSES & STAFF PARKING only. NO EXCEPTIONS.

Belvedere Elementary

2021-2022



Below are a few reminders that will continue to help us keep our students safe. Our number one goal is student safety during arrival and dismissal. Thanks for your cooperation!

Reminders for Arrival

- Student drop off begins at 8:45, doors open at this time.
- There is no supervision for students prior to 8:45am
- Students eating breakfast should go to the cafeteria between 8:45-9:00am
- Doors close at 9:00am
- Students arriving after 9:00am should come through the main entrance. They will be marked late and receive a tardy slip.

Car Riders

- To keep the line moving in the morning, please have students prepared for drop off. It's helpful to have their back packs on so they can get out of the car quickly and safely. Please be cautious of other students being dropped off and people in the crosswalk.
- If you arrive before 8:45, please pull up to the end of the building to let other cars in the lot.
- If you need to get out of your car to assist your child or walk them to the door, please pull through the car line and park your car in the allotted parking spots.
- When exiting the car line please alternate every car when merging to one lane.
- For the safety of our students, families and staff, please refrain from using your cell phones while in the parking lot.

Tardy Students- If your child is late to school, per AACPS policy, an adult must walk the student to the front door. For the safety of our students, please do not drop your child off if he or she arrives after 9:00am.

Dismissal

- Dismissal begins at 3:25pm.
- If you need to pick your child up early, please do so before 3:00pm.
- If you have a last minute pick-up change in transportation, (for example bus rider changing to car rider) please contact the main office before 3:00pm. If this is a planned change, please send a note in for your child's teacher. Keeping a consistent mode of transportation helps your child to establish a routine and helps us to maintain a safe dismissal.
- Please display your car tag at all times while in the car lane.
- Students who are not picked up at dismissal will be waiting in the office.

Fire Lanes

Please avoid leaving unattended vehicles in the Fire Lanes marked with red painted curbs. Pull into a parking space if you need to leave your vehicle.

Join the fun! Belvedere is a walking school! We encourage students to walk with friends and neighbors when possible.

FAQ's

1. Where will the car rider lines be located?

We will have 2 car rider lines and one bus lane. Both car rider lanes will be on the Mago Vista Road side parking lot. All cars must have their Student Car Number Sign displayed.

The front office parking lot will be for office staff, instructional staff and substitute teacher parking only. Between 8:30am and 9:00am, it will be closed off for bus arrivals and unloading. No cars will be permitted to leave the front office parking lot during this time for the safety of our students.

2. What is a student car number sign?

Car signs will be given to each family to display in the driver's side visor. These signs will be Belvedere Elementary specific, and each will have a number that corresponds with a number that is given to each child/family. This will be the tool that our staff utilizes to call students as their car moves up in the car line. *Without a car sign, a car cannot pick up children from BES. Cars without signs will be instructed to go to the front office and wait for students to be checked and released pending investigation of emergency contact procedures.*

3. How do I get a student car number sign?

Signs will be given out as car registrations are processed. Applications will be sent home with arrival/dismissal procedures.

4. What do I do if I want to set up carpooling with another family?

Organizing carpooling will be the responsibility of the parents. Please notify the office of carpool plans. Remember to keep carpooling routines as simple and consistent as possible. Changes can be difficult and confusing for students and their teachers.

5. How is BES assuring student safety during drop off and pick up procedures?

The key to this question is the quantity and preparedness of our staff and procedural safeguards.

- Car signs will assist us with IDing students to cars.
- Staff will ensure procedures are in place between cars, student supervision will be adequate to keep students from moving vehicles.
- Traffic flow directions must be always followed. The bus lane will be closed during bus drop off and pick up time to ensure no moving cars while students are moving in and out of the building. NO unauthorized parent vehicles are allowed in the front parking during arrival or dismissal.

6. Where does my child go when they enter the building?

Once students exit cars they will be escorted into the building. Staff will greet the students and direct them to their classrooms. Students choosing to eat breakfast will be admitted between 8:45am and at 9:00am then they will be sent to their homerooms. In the beginning of the year, students will be escorted to their classrooms to ensure they know their way.

Again, we request your cooperation with our guidelines. We will always put our student's safety above everything else.