



Dear Parent/Legal Guardian:

During the COVID-19 State-mandated shutdown, Anne Arundel County Public Schools is using a remote process to enroll students for the current and upcoming school year for grades K-12.

The following documents are required for enrollment:

- Child's documents –
 - Birth Certificate
 - Immunization Record
 - Recent Report Card or Transcript
- Parent's documents –
 - Government-issued photo ID
 - Primary proof of residency: mortgage, deed, or lease
 - Secondary proof of residency: current utility bill, bank statement, paystub or cable bill
 - Custody Order (if applicable)

Hint: Be sure to have your documents saved and ready, in PDF or JPEG format, before you enter the portal because the system cannot accept incomplete registrations and you'll have to re-enter all data fields.

Please follow the link to our online enrollment portal where you'll complete forms electronically and upload your documents:

- **English:** <https://secure.aacps.org/webapps/SEFP/en-US/OSS>
- **Spanish:** <https://secure.aacps.org/webapps/SEFP/es-ES/OSS>

After completion, I will then send a welcome email with a course selection card attached.

If you have any questions, please email or call me. I look forward to working with you and welcome your family to Magothy River Middle School.

Thank you and be well,

Laurie Benefiel
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