

# PROFESSIONAL DEVELOPMENT PLAN

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS  
Division of Human Resources – Certification Office

The Professional Development Plan (PDP) is designed to enhance continued professional growth. This PDP is one component to meet the requirements for the renewal of the Standard Professional Certificate or the Advanced Professional Certificate and is required by Maryland teacher certification regulations.

Name \_\_\_\_\_ Last 4 SSN \_\_\_\_\_

Present Location and Assignment \_\_\_\_\_

Current Certificate      SPC I \_\_\_\_\_  
                                  SPCII \_\_\_\_\_      Valid \_\_\_\_\_ to \_\_\_\_\_ Highest Degree Earned \_\_\_\_\_  
                                  SPC EXT \_\_\_\_\_  
                                  APC \_\_\_\_\_

Area(s) or Field(s) of Certification \_\_\_\_\_

PROPOSED ACTIVITIES for the renewal of your current certificate:

1. For Standard Professional Certificate I moving to Standard Professional Certificate II OR renewal of Advanced Professional Certificate:

\_\_\_\_ Completion of college/MSDE in-service coursework as listed below.

\_\_\_\_\_  
\_\_\_\_\_

2. For Standard Professional Certificate moving to Advanced Professional Certificate:

\_\_\_\_ Completion of master's degree. The original copy of my program of study with my advisor's signature is attached.

\_\_\_\_ Completion of equivalency. My equivalency planned program is attached.

3. For Advanced Professional Certificate renewal only:

\_\_\_\_ Completion of Professional Growth Activities as listed below. Activities have been chosen from the Anne Arundel County Public Schools Advanced Professional Certificate Renewal Allowable Activities list. Documentation is being/has been provided per the requirements as listed. (Please access the Activities list at [www.aacps.org](http://www.aacps.org) > Human Resources > Forms or on the AACPS intranet on the Human Resources website.) Documentation can be provided by attaching your ERO transcript.

\_\_\_\_\_  
\_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

(Required)

Received by Human Resources \_\_\_\_\_ Date \_\_\_\_\_

Human Resources Specialist

This form must be returned to the AACPS Certification Office prior to expiration of current certificate.

Please update PDP if revision is necessary.

Retain a photocopy before submitting form to Human Resources and provide a copy to your principal or supervisor.

For complete information on certification, please refer to the booklet entitled Salary Certification Information for Teachers that may be accessed online at

[www.aacps.org](http://www.aacps.org) > Teachers.