

# George Fox Middle School

## 2011-2012 School Year

### Community Engagement

**Goal 3:** By the end of the 2010-2011 school year, 80% and by the end of the 2011-2012 school year, 90% of parents and select community members will indicate that schools communicate effectively and are welcoming via interviews, surveys, focus groups, etc. Baseline was established in 2007-2008 school year.

**Evidence of Community Engagement Need:** GFMS has had consistent but limited PTO and CAC parent support over the past several years. Each year more parents have come to our Orientation Meetings in the spring and summer and our Back to School Night Program in September. However, we have not increased our parental support for our monthly PTO/CAC meetings. This will be the fourth year for student-led conferences during the week of parent conferences to help attract more parental interest in our school. Numerous regular parent conferences were requested and held throughout the entire school year. Any unattended parent conferences were generally followed up with phone calls or letters scheduling new conference dates. We have had at least one parent as part of the School Improvement Team while several other parents have supported GFMS through their volunteer efforts in the school store, classroom assistance, fieldtrips, and copying materials.

Over the past few years, GFMS staff have introduced and refined many different strategies and activities that have been institutionalized to engage the school community. The following are some of the best practices exhibited by staff:

- Continue to attend elementary feeder school PTO meetings to introduce parents to middle school
- Continue to hold orientation meetings for parents of new students
- Continue to hold small sixth grade group meetings with the counselor during the summer
- Annual Back to School Night the first week of September and Family event nights such as Family Math Night in March
- Schedule monthly PTO and CAC Meetings
- Continue to host College Savings Program for the school cluster
- Continue to monitor student portfolio subject folders
- Continue to schedule Student Led Parent Teacher Conferences
- Continue the use of communication tools with parents and community members that include the use of websites, such as schoolnotes.com, emailing, printed materials, and phone calls to parents through the Connect Ed Program.
- Continue to call parents or homes directly each night for absent students utilizing the SASI data base
- Continue to attend the Pasadena Business Community Meetings
- Continue to participate in the Fall PBA Parade
- Continue Eighth Grade Honor Roll Breakfast and End of the Year Picnic sponsored by our community businesses.

**Goal Indicator:** By the end of the 2010-2011 school year, George Fox Middle School will have established a baseline of community/academic/business partnerships and increase the number of volunteer hours by 5% over each previous year. Baseline Data: June 2006 includes 606 volunteer hours

**Objective:** GFMS will continue to increase community/academic/business partnerships and increase the number of volunteer hours by 5% over the previous year.

Action Steps	EQ	Person Responsible	Implementations Team	Resources Staff Development	Monitoring Procedures	End Date
A. Expand the use of communication tools that include the Teacherease Grade Book Program.	EQ	Administrators	Teachers	<ul style="list-style-type: none"> <li>School website</li> <li>Schoolnotes.com website</li> <li>Weekly IDT meetings to share parental information</li> <li>Teacherease Software</li> <li>Teacher websites</li> </ul>	<ul style="list-style-type: none"> <li>Purchase orders for software program</li> <li>Back to School Night notification</li> <li>Weekly IDT Meeting Minutes</li> <li>Bi-weekly Encore Meeting Minutes</li> <li>Prompt return of parent calls or emails</li> <li>Student led conferences</li> <li>Administrators and Counselors</li> <li>Parent notification</li> </ul>	11-10 01-11 04-11 06-11
B. Staff will contact local businesses for purposes of community support and partnerships for the school: volunteers, tutors, supplies.		<ul style="list-style-type: none"> <li>AVID Team</li> <li>PBIS Team</li> <li>Human Relations Team</li> <li>Volunteer Committee</li> </ul>	Teachers	<ul style="list-style-type: none"> <li>Support team forms</li> <li>Meeting schedules</li> </ul>	<ul style="list-style-type: none"> <li>Team minutes from each group</li> <li>List of partnerships</li> <li>List of volunteers</li> <li>List of tutors</li> <li>List of donated supplies and/or money</li> </ul>	11-10 01-11 04-11 06-11
C. Curricular teams will expand the family evening events to include LA Halloween Reading Night, Book Swap Night, Math night, Encore Night, Science and Social Studies Nights		Department Chairs	Teachers	<ul style="list-style-type: none"> <li>IDT meetings</li> <li>Department Chair meetings</li> <li>Horizontal and vertical team meetings</li> <li>PTO/CAC</li> <li>School Calendar</li> </ul>	<ul style="list-style-type: none"> <li>Meeting minutes from each group</li> <li>Family events sign-in logs and questionnaires</li> </ul>	11-10 01-11 04-11 06-11

Action Steps	EQ	Person Responsible	Implementations Team	Resources Staff Development	Monitoring Procedures	End Date
Green Committee To work towards achieving recognition as a Green School through Energy and Water Conservation, Waste Reduction, Pollution Prevention	EQ	Magno, Thompson, Kotula, Larkins, Gard, and Hickman	Green Committee Members	<ul style="list-style-type: none"> <li>• Maryland State Green School Handbook</li> <li>• First Year's Green Committee State Review</li> <li>• Staff Professional Development Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• Committee Meeting Minutes</li> <li>• Individual Teacher Notebooks</li> <li>• School Wide Announcements</li> </ul>	11-10 01-11 04-11 06-11
Human Relations Committee To promote a positive school image/climate by introducing students to tolerance activities	EQ	Albert, Little, Larkins, Kotula, Vance and Gard	Human Relation Committee Members	<ul style="list-style-type: none"> <li>• Teaching Tolerance magazine</li> <li>• Corresponding Advisory Lesson(s)</li> <li>• Heroes Bulletin Board</li> <li>• Staff Professional Development Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• Committee Meeting Minutes</li> <li>• Individual Teacher Notebooks</li> <li>• School Wide Announcements</li> <li>• See Heroes bulletin board</li> </ul>	11-10 01-11 04-11 06-11
Service Learning Committee – work with students on projects related to student health – obesity and other childhood diseases	EQ	Muir, Wade, Bielski	Service Learning Committee Members	<ul style="list-style-type: none"> <li>• Service Learning Handbook</li> <li>• Staff Professional Development Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• Committee Meeting Minutes</li> <li>• Individual Teacher Notebooks</li> <li>• School Wide Announcements</li> </ul>	11-10 01-11 04-11 06-11
PTO/CAC Work with parents to promote a positive working relationship with the community	EQ	Harris Bunker Dennehy Howard	PTO/CAC Committee Members	<ul style="list-style-type: none"> <li>• PTO/CAC bylaws</li> <li>• Meeting Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• PTO/CAC Minutes</li> </ul>	