

Shipley's Choice Elementary
School Improvement Plan 2010-2011
Action Steps

READING

Goal: During the 2010-2011 school year, 100% of 3rd, 4th and 5th grade students will perform at least at the PROFICIENT LEVEL in Reading as measured by the Maryland State Assessments and defined by the Maryland State Department of Education in compliance with No Child Left Behind, the Federal ESEA Reauthorization Act.

Objective: During the 2010-2011 school year 81% of students in grades 3, 4 and 5 will perform at the ADVANCED LEVEL as measured by the Maryland State Assessments.

Milestone(s):

Performance of the first (of three) Anne Arundel County Language Arts Benchmark Assessments will establish the baseline percentage for ADVANCED and PROFICIENT at each grade level (3rd, 4th and 5th).

Future Anne Arundel County Public Schools benchmark assessments will increase by 5% the number of students performing at the ADVANCED LEVEL.

Evaluation:

Did 100% of the Shipley's Choice 3rd, 4th and 5th graders perform at the PROFICIENT LEVEL on the 2011 administration of the Maryland State Assessment?

Did 81% of the 3rd, 4th and 5th grade students perform at the ADVANCED LEVEL on the 2011 Maryland State Assessments?

Did 100% of the Shipley's Choice 3rd, 4th and 5th grade subgroups perform at least at the PROFICIENT LEVEL on the 2011 administration of the Maryland State Assessments?

Strategy: Implement designated AACPS Reading program to increase advanced achievement for all students.

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READING

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Provide differentiated instruction to students at all times.	Administration	Administration	Open Court materials	Administer, collect and analyze data results from the first, second and third Language Arts Assessments in grades 3, 4 and 5 and the DIBELS administration in K-1 in order to plan instruction and document progress.	June 2011
Provide opportunities to develop independence as a learner (DOL 4). EQ	Reading teachers	Reading teachers	Junior novels		
Co-plan, co-teach with reading teachers and Special Education teachers to provide challenging opportunities to increase students scoring advanced. EQ	Special Education teachers	Special Education teachers/assistants	Images		
	Classroom teachers	Classroom teachers	Workshop activities	Record discussion in SIT minutes.	
		Trained volunteers	Explicit lessons		
			Tiering/compacting	Grade group/resource meetings	
			Provide co-teaching opportunities	Concept/question board	
			Classroom leveled libraries	Inquiry/investigation	
			Multiple word meaning resource guide	Higher level questioning techniques	
			MD K-12 Toolkit lessons	William & Mary program	
			QAR kits	Above, On and Below grade level novels	
			Vocabulary programs	Classics in Open Court	
			Comprehension Toolkits	Monitor and discuss reading/writing levels in order to provide	
				Provide differentiated staff development opportunities	

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Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Utilize alternative reading interventions based on identification of student needs using the Three Tier Intervention Model. EQ	Administration Special Education teachers	Trained personnel	Corrective Reading Wilson ERI SOAR to Success Quick Reads Voyager	Administer, collect and analyze data results of alternative reading interventions in order to plan instruction and document progress.	June 2011
Assign staff "mentors" to bubble students. EQ	Classroom teachers				
Provide effective strategies for informational and creative writing.	Administration Reading teachers Special Education teachers Classroom teachers	Reading teachers Special Education teacher County Resource teachers Classroom teachers Trained volunteers	County writing curriculum Explicit lessons State curriculum Quick Word	Writing rubrics - 6+1 traits, graphic organizers Writer of the Week program RARE Response and Power Writing workshops	June 2011
Provide before and after school BCR intervention assistance for students. EQ	Classroom teachers	Classroom teachers Resource teachers	Writing samples, graphic organizers	Student samples of exemplary responses, County BCR/ECR rubrics	June 2011
Use media resources to support the investigation and inquiry process	Classroom teachers Media Specialist Reading Resource teacher Talent Development teacher	Classroom teacher Media Specialist Reading Resource teacher Talent Development teacher	Internet databases, software, print/non-print materials	Student project samples Graphic organizers Formal classroom observations Informal observations	June 2011

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Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Promote and increase parent/community involvement to support reading/writing instruction. <ul style="list-style-type: none"> • Career Day • Veteran's Day 	Administration Reading teachers	Reading teachers Classroom teachers Special Education teachers Guidance Counselor Media Specialist	Kindergarten Orientation New Student Orientation Guest Readers Volunteers Private businesses Family Reading Night Storyteller Night Summer Reading program Monthly Reading Incentive programs	Newsletter items Flyers Agendas/handouts Volunteer Sign-in system Participation in AACPL Summer Reading program Literature projects Black-Eyed Susan booklists Student recognition displays in media center and lobby Reader of the Week program charting Student Incentives charting	June 2011

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MATHEMATICS

Goal: During the 2010-2011 school year, 100% of 3rd, 4th and 5th grade students will perform at least at the PROFICIENT LEVEL in Mathematics as measured by the Maryland State Assessments and defined by the Maryland State Department of Education in compliance with No Child Left Behind, the Federal ESEA Reauthorization Act.

Objective: During the 2010-2011 school year 81% of students in grades 3, 4 and 5 will perform at the ADVANCED LEVEL as measured by the Maryland State Assessments.

Milestone(s):

Performance of the first (of three) Anne Arundel County Mathematics Benchmark Assessments will establish the baseline percentage for ADVANCED and PROFICIENT at each grade level (3rd, 4th and 5th).

Future Anne Arundel County Public Schools benchmark assessments will increase by 5% the number of students performing at the ADVANCED LEVEL.

Evaluation:

Did 100% of the Shipley's Choice 3rd, 4th and 5th graders perform at the PROFICIENT LEVEL on the 2011 administration of the Maryland State Assessment?

Did 81% of the 3rd, 4th and 5th grade students perform at the ADVANCED LEVEL on the 2011 Maryland State Assessments?

Did 100% of the Shipley's Choice 3rd, 4th and 5th grade subgroups perform at least at the PROFICIENT LEVEL on the 2011 administration of the Maryland State Assessments?

Strategy: Implement designated AACPS Mathematics program to increase achievement for all students.

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MATHEMATICS

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
<p>Examine instructional strategies that support success so that teachers can determine which strategies will best meet the needs of their students.</p> <ul style="list-style-type: none"> • Incorporate more problem-solving activities into lessons. • Investigate intervention strategies and resources to use with low performing students. EQ • Regular incorporation of technology such as Math Plus, First in Math and <i>enVisionMATH</i>. • Provide a Math Night. • Engage students in student-structured mental process activities such as self evaluation of BCRs and ECRs. 	<p>Administration</p> <p>Special Education teachers</p> <p>Classroom teachers</p> <p>Talent Development teacher</p> <p>Math lead teachers</p>	<p>Special Education teachers</p> <p>Classroom teachers</p> <p>Talent Development teacher</p> <p>Math lead teachers</p>	<p>Time to collaborate</p> <p>Math Resource teachers</p> <p>Sample materials</p> <p>Sub time</p> <p>Budget to purchase materials of instruction</p> <p>Understanding Math (software)</p> <p>Understanding Numeration (software)</p> <p>First in Math</p> <p>County BCR and ECR stems</p>	<p>Grade Group minutes</p> <p>SIT team minutes</p> <p>Inservice agendas</p> <p>Math Facts in a Flash Classroom Reports</p> <p>Vertical team meeting</p> <p>Utilize Understanding Numeration program, Understanding Math program and technology connection link to Scott Foresman</p> <p>Teacher planbooks</p> <p>Provide differentiated staff development opportunities</p>	<p>June 2011</p>

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MATHEMATICS

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Examine student assessment results on a regular basis so that teachers can plan effective instruction based on student need. EQ	Administration	Special Education teachers	Student data	Grade level meetings	June 2011
<ul style="list-style-type: none"> Use student data diagnostically so that students can receive appropriate general education and special education service delivery options. EQ 	Special Education teachers	Classroom teachers	Access to Data Warehouse	SIT team minutes	
<ul style="list-style-type: none"> Employ student grouping based on assessments and learning profiles to ensure that instruction and homework can be differentiated to meet individual needs. EQ 	Classroom teachers	Talent Development teacher	Access to Minerva	In-service agendas	
<ul style="list-style-type: none"> Selected teachers will co-plan and co-teach with the school's Talent Development teacher so that advanced students will receive challenging opportunities and the number of students scoring in the Advanced Level will increase. 	Talent Development teacher	Math lead teachers	Student Assessments	Differentiated instruction plans (as prescribed by the pilot of the county initiative - baseline year 2010-2011)	
<ul style="list-style-type: none"> 3rd, 4th and 5th grade teachers will study MSA and AACPS Assessment formats so that instruction and assessment will be more closely aligned. 	Math lead teachers		Time to collaborate		
<ul style="list-style-type: none"> 1st and 2nd grade teachers will study AACPS Assessment formats so that instruction and assessments will be more closely aligned. 			Differentiated staff development		
<ul style="list-style-type: none"> Students in the advanced range are receiving gifted and talented enrichment activities. 			Supplement resources		
			Budget to purchase materials of instruction (First in Math)		
			Smart Technology		

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Community/Business Partnerships
Volunteer Programs

Goal: Beginning 2010 and ending 2011, the students of Shipley's Choice Elementary will build upon established community/business partnerships and volunteer programs.

Objective: During the 2010-2011 school year, Shipley's Choice will accelerate achievement for all students through community collaboration.

Milestone(s): During the 2010-2011 school year, Shipley's Choice will maintain established community/business partnerships and volunteer programs directly supporting academic achievement.

Evaluation: Did Shipley's Choice Elementary maintain and improve the number of established community/business partnerships and hours of volunteers?

Strategy: Establish and maintain community/business partnerships and volunteer programs to promote student achievement.

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Participate Spirit Night fundraisers hosted by Chick-fil-A to support the character education program	Guidance Counselor	Guidance Counselor	Materials provided by Chick-fil-A	School-wide acknowledgement/ participation	October 2010- June 2011
Continue to support the community through a variety of outreach activities (i.e., Sarah's House, the food drive, etc.) EQ	PTA Human Relations, Principal, Teachers, Guidance Counselor	PTA Human Relations, Principal, Teachers, Guidance Counselor	Parent volunteers; students	Human Relations minutes and projects; monthly meetings	October 2010- June 2011
Continue to utilize PTA-sponsored programs which support academic achievement and cultural awareness EQ	Principal, Teachers, Guidance Counselor	PTA, Principal, Teachers, Guidance Counselor	Parents and staff for selection of Cultural Arts programs	Published in school newsletter; school calendar; staff "Shark Talk"	Monthly October 2010- June 2011
Promote and support reading incentive programs on a monthly basis	Teachers, PTA	Teachers, PTA, Principal, Reading teacher	School newsletter, incentive rewards	Student reading logs; publicize in school newsletter; posters; bulletin board	Monthly October 2010- June 2011
Plan a field trip with the Chesapeake Bay Foundation to explore the Chesapeake Bay (November 4, 8, 9 and 10)	Principal	Fifth grade teachers, Principal, parents	Parent volunteers	Field trip planning log, student evaluations	December 2010

ShIPLEY'S CHOICE ELEMENTARY
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COMMUNITY/BUSINESS PARTNERSHIPS
VOLUNTEER PROGRAMS

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Continue to invite community volunteers into the school to participate in academic activities (i.e. guest readers, art appreciation volunteers, guest speakers, field trips, media volunteers, etc.)	Principal, teachers, Reading teacher	Principal, teachers, Reading teacher, Parents	School newsletter, Back-to-School Night, Parents, grade group newsletters	Guest Reader/Art Appreciation schedule; school newsletter; staff Monday Morning Announcements; volunteer sign-in log	Monthly October 2010- June 2011
Encourage student participation in the AACPS Library summer reading program	Teachers, Media Specialist, Reading teacher	Teachers, Media Specialist, Reading teacher	Flyers, assembly, newsletter, posters, summer reading list	School newsletter; display library posters; summer reading list	Monthly October 2010- June 2011
Collaborate with Chesapeake Bay Trust and Arlington Echo to address the erosion problem around the school and within the Shipley's Choice community	Teachers, Media Specialist	Teachers, Media Specialist, Reading teacher, parents	Financial support from the Chesapeake Bay Trust	Arlington Echo timeline; pictures; student journals; Environmental Committee meeting minutes	October 2010- June 2011
Establish an environmental awareness through community outreach programs (i.e., recycling programs, environmental tips, walk/bike to school, community bog)	Environmental Committee, Talent Development teacher	Environmental Committee, Principal, teachers, Talent Development teacher, parents	Newsletter, recycle boxes, plant trees, parents	Publication in school newsletter; school calendar; recycling displays	Monthly October 2010- June 2011
Implement parent workshops on relevant topics EQ	Principal, PTA, Guidance Counselor MINC	Principal, Guidance Counselor	Speakers, Guidance Counselor	Parent attendance – PTA; announcements; newsletters/flyers; Connect-Ed announcements	Fall 2010- Spring 2011
Initiate community service opportunities with students from Severn School and Severna Park High School - Nature Nuts	Principal	Principal, teachers	Teachers, volunteers, students	Coordinator feedback	October 2010- June 2011
Educate parents on academic expectations and how to help their students meet them (i.e., requirements for BCR answers, etc.) EQ	Principal, teachers MINC	Principal, teachers	Principal, teachers, PTA, parents	Parent feedback	October 2010- June 2011

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Community/Business Partnerships
Volunteer Programs

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Collaborate with parents and community members to host a Career Day EQ	Guidance Counselor, Principal, teachers	Guidance Counselor, Principal, teachers	Speakers, teachers, Guidance Counselor	Parent/Teacher feedback, community participation, newsletters/flyers	Spring 2011
Participate in a Reading Exchange at Cold Stone Creamery	Parents, Reading Resource teacher	Reading Resource teacher, Media Specialist, parents	Speakers, announcements on morning program	Parent/teacher feedback	Spring 2011

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Safe Environment

Goal: Beginning August 2010 and ending June 2011, all students attending Shipley's Choice Elementary School will be educated in an environment that is safe, drug free, and conducive to learning.

Objective: During the 2010-2011 school year, 95% of students will feel comfortable and safe in their school environment as demonstrated by the end of the year survey.

Milestone(s): During the 2010-2011 school year, 95% of students will report that they feel safe in their classrooms, lunch room, playground, hallways, and walking to and from school.

Evaluation: Did the end of the year survey show 95% or more of the students as feeling safe in the above-mentioned locations?

Strategy: Establish routines/procedures that contribute to a feeling of a safe and orderly school environment.

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Conduct Personal Safety lessons	Guidance Counselor, Principal	Guidance Counselor	Personal Safety curriculum provided by AACPS	Plan book; focused "walk through"	October 2010- June 2011
Participate in character education program designed specifically for Shipley's Choice Elementary	Classroom teacher, Guidance Counselor	Classroom teacher, Guidance Counselor	Closed circuit TV	Monthly guidance lessons; school-wide visual displays in cafeteria; Kids of Character acknowledgement of students demonstrating character traits; incentive numbers; morning announcements; Counselor Cash	October 2010- June 2011
Conduct conflict resolution classroom guidance on a school-wide level	Guidance Counselor, Principal	Guidance Counselor, Principal	Lesson plans	Focused "walk throughs;" plan book; number of student referrals	October 2010- June 2011
Teach drug and alcohol awareness as well as resistance skills to students in Grade 5	Nurse, Guidance Counselor	Nurse, Guidance Counselor	Two one-hour convocations held in the Shark Café	Focused "walk throughs;" plan book	Fall 2010

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Safe Environment

Task	Person Responsible	Implementation Team	Resources Needed	Monitoring Procedure	End Date/ Check off when completed
Safety Patrol Program	P.E. teacher, Principal	P.E. teacher	Student Safety Packages	Student check-ins with P.E. teacher	October 2010- June 2011
Individual and/or small group mediation to complete problem solving worksheets	Classroom teacher, Guidance Counselor, Principal	Classroom teacher, Guidance Counselor, Principal	Problem solving worksheets	Quarterly data collection	October 2010- June 2011
Continue to support and implement County bullying initiative	Principal, Classroom teacher, Guidance Counselor	Principal, Classroom teacher, Guidance Counselor	County bullying curriculum, classroom lessons, student code of conduct	Teacher observations; referrals; principal's referrals; counselor feedback; student requests for guidance	October 2010- June 2011
Good Citizens of the Week Program	Principal	Principal, teachers	Nominations, rewards	Record of nominations	October 2010- June 2011
Tabletop Safety Drills	Principal	Grade group leaders, Principal	Monthly scenarios from Command Center	Grade Group leaders monthly follow up discussions and notes	October 2010- June 2011
Grief Counseling/Crisis Management inservice	Guidance Counselor, Principal	Guidance Counselor		Faculty meeting agenda and notes	June 2011

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Staff Development

Topic	Person Responsible	Time Line	Resources Needed
DIBELS training K-1 Assessments K-1	Reading teacher	Fall 2010 September/October 2011	DIBELS test materials Reading teacher
OCR – sharing – on grades K-5	Classroom teachers K-5 Reading teacher Principal	Monthly grade level meetings August 2010-June 2011	OCR materials Grade level meeting notes Reading teacher
Using explicit lessons	Classroom teachers K-5 Reading teacher Cultural Arts	September 2010 Monthly consultation October 2010-May 2011	Classroom scheduling Reading teacher
Vertical Teaming Share Sessions K-1, 1-2, 2-3, 3-4, 4-5 – strategies to differentiate instruction	Classroom teachers K-5 Principal Reading teacher	Quarterly basis November 2010-June 2011	Grade level planning Staff in-service time
Professional Learning Communities 6 + 1 Writing Traits and Writer of the Week Program, RARE Writing, Power Writing	Classroom teachers K-5 Reading teacher Principal	October 2010-June 2011	6 + 1 Writing Traits book, Student work samples, Writers of the Week
Reading Assessments/Analysis Grades 2-5 DIBELS/County K-1	Classroom teachers Reading teacher Principal	Monthly grade level meetings	Reading assessments County grade guide/rubrics
Continue BCR and ECR responses/rubric	Math lead teachers, Reading teacher, Classroom teachers 2-5 Math resource teacher	October 2010-June 2011	Math lead teachers, Math resource teacher, Reading Resource teacher
Analysis of math assessments for differentiated instruction	Math lead teachers 1-5 Principal	Staff meeting days October 2010-June 2011	Assessment tests Rubrics Math department assessment analysis
Technology training for curriculum integration and informing parents and the community of technology use	Classroom teachers Media Specialist Lab Technician Cultural Arts Special Education	September 2010-June 2011	Media Specialists Computer Lab Media Resource teacher Technology Resource E-Coach
Staff training in software programs EQ	Classroom teachers Media Specialist Lab Technician Cultural Arts Special Education	September 2010-June 2011	Media Specialists Computer Lab Media Resource teacher Technology Resource E-Coach