

2012

AWARDS FOR EXCELLENCE IN EDUCATION
ANNE ARUNDEL COUNTY TEACHER OF THE YEAR

PRELIMINARY ROUND APPLICATION



Completed nomination packets must be received in the Annapolis & Anne Arundel County Chamber of Commerce offices *no later than 4 p.m. on Friday, January 13, 2012.*

All nomination packets are to be sent by:

email (*preferred*) with receipt requested as one pdf file to: nominations@aaacc.org

or regular mail to:

Annapolis & Anne Arundel County Chamber of Commerce
49 Old Solomons Island Road, Suite 204, Annapolis, MD 21401
410-266-3960



DIRECTIONS FOR SUBMITTING A TEACHER OF THE YEAR NOMINATION

OVERVIEW

The Anne Arundel County Excellence in Education/Teacher of the Year (EIE/TOY) nomination process has three rounds. Read the directions carefully before submitting a nomination.

There are now three rounds for the Anne Arundel County EIE/TOY competition:

- ROUND ONE: Nomination of teachers
- ROUND TWO: Selection of 15 semi-finalists
- ROUND THREE: Selection of five finalists

The Teacher of the Year (one for public schools and one for private schools) will be announced on April 16, 2012 at the Teacher of the Year Ceremony.

The Public School Teacher of the Year will compete in the Maryland State Teacher of the Year competition.

REQUIREMENTS FOR ROUND ONE SUBMISSION

CRITERIA FOR PUBLIC SCHOOL NOMINATIONS

- The nominee must have completed five years of teaching in Anne Arundel County Public Schools.
- The nominee must remain as a teacher during the year of tenure as AACPS Teacher of the Year.
- Nominations may be made by anyone, but: a teacher may not nominate himself or herself.

CRITERIA FOR PRIVATE SCHOOL NOMINATIONS

- The nominee must have completed five years of teaching in Anne Arundel County.
- The nominee must remain as a teacher during the year of tenure as Private School Teacher of the Year.
- Nominations may be made by anyone, but: a teacher may not nominate himself or herself.

THE NOMINATION PACKET MUST INCLUDE, IN THIS ORDER:

- ① A cover letter (no more than one page) which includes:
 - a description of what makes the nominee an outstanding teacher and the best candidate for Teacher of the Year.
 - the signature of the person nominating the teacher.
- ② A one-page description of the teacher's philosophy of teaching, written by the teacher. For example, describe the teacher's beliefs about teaching and what he/she believes makes him/her an outstanding teacher. Discuss how the teacher's beliefs are demonstrated in his/her personal teaching style.
- ③ A completed and signed Teacher of the Year Award Application Form, which is included in this nomination packet.
- ④ A completed and signed Statement of Agreement for All Local Teachers of the Year, which is included in this packet (public school nominees only).
- ⑤ A professional résumé that includes education, community service, and other awards and recognitions.

All nomination packets must be typed on standard 8-1/2 by 11 inch white paper. The document should have 1-inch margins and be single spaced, using Times New Roman 12-point font. All pages of the nomination packet should be paper-clipped. Please: Do not staple, bind, or put into a notebook.

HOW TO SUBMIT NOMINATIONS

ALL NOMINATIONS ARE TO BE SENT:

Via email (preferred)

return receipt requested in one .pdf file to:
nominations@aaacc.org

OR

by regular mail to:

Annapolis & Anne Arundel County Chamber of Commerce
49 Old Solomons Island Road, Suite 204
Annapolis, MD 21401

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THESE ARE REASONS THAT NOMINATIONS MAY BE DEEMED INELIGIBLE:

- The packet arrives after 4 p.m. on Friday, January 13, 2012.
- The nominee does not meet the eligibility criteria as outlined in this nomination packet.
- The packet does not contain all of the required information as outlined in this nomination packet.

WHAT HAPPENS NEXT?

ROUND ONE

A judging committee composed of educators and community leaders will read and evaluate each nomination packet. The evaluation rubric is included in this nomination packet. Semi-finalists will be notified by January 30, 2012.

ROUND TWO

Semi-finalists will receive and complete a more detailed nomination packet, which will be due on February 16, 2012. A judging committee composed of educators and community leaders will read and evaluate each nomination packet. Five finalists will be announced the week of February 27, 2012.

ROUND THREE

Finalists will be interviewed the week of March 5, 2012, by a panel of educators and community leaders. Two judges will visit the classroom the week of March 5th. The panel will choose the Anne Arundel County Teacher of the Year. The Teacher of the Year will be announced at the EIE/TOY ceremony on April 16, 2012.

2012 EXCELLENCE IN EDUCATION AWARDS SCHEDULE

January 13, 2012 – by no later than 4 p.m.....	Completed nomination packets due to the Annapolis & Anne Arundel County Chamber of Commerce
January 30, 2012	Semi-finalists notified
February 16, 2012	Semi-finalist packets due to the Annapolis & Anne Arundel County Chamber of Commerce
Week of February 27, 2012	Finalists announced
Week of March 5, 2012	Finalist interviews
April 16, 2012	<i>Excellence in Education Awards Ceremony Teacher of the Year announced</i>

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS &
ANNAPOLIS & ANNE ARUNDEL COUNTY CHAMBER OF COMMERCE
TEACHER OF THE YEAR AWARD APPLICATION

NOMINEE INFORMATION

Nominee Name _____

Home Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax (if other than school) _____

Email Address _____ Cell Phone _____

Social Security # _____ Date of Birth _____

Major Subject Area (if applicable) _____

Grade Level _____ Total Years of Teaching Experience _____ Years in AACPS (minimum 5 yrs.) _____

SCHOOL/BUILDING PRINCIPAL

Name _____ Title _____

School Name _____

School Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____

Email _____

Principal's Signature _____ Date _____

ANNE ARUNDEL COUNTY TEACHER OF THE YEAR

STATEMENT OF AGREEMENT FOR ALL LOCAL TEACHERS OF THE YEAR

I hereby give my permission that any or all of the attached materials (other than home address, telephone, SS# and DOB), may be shared with persons interested in promoting Anne Arundel County Public School Teacher of the Year Program. In addition, if selected as the Local Teacher of the Year representing Anne Arundel County, I will do the following:

- Attend the Anne Arundel County Teacher of the Year Ceremony and other ceremonial events
- If selected as Anne Arundel County Teacher of the Year, attend the State Board of Education Teacher of the Year Ceremony and Luncheon.
- If selected as Anne Arundel County Teacher of the Year, attend the Maryland Teacher of the Year Gala and The Forum (The Gala is mandatory; the Forum is of high importance.).
- Attend as many official MSDE Teacher of the Year programs as possible.
- Remain as a teacher during the year of tenure as AACPS Teacher of the Year or Maryland Teacher of the Year (Administrative positions are not eligible.).
- Act as a spokesperson for education and teachers (As Anne Arundel and Maryland Teacher of the Year speaking engagements are requested by many education associations as well as corporate, community, and civic organizations).
- If I am selected as Maryland Teacher of the Year, my school system will give me time out of class to speak at state conferences and functions. I will also compete for the National Teacher of the Year and acknowledge that if selected as the National Teacher of the Year, I will be released from classroom responsibilities during the year of my recognition in order to fulfill the obligations inherent in the honor. (The release will be offered with full pay negotiated by MSDE & the local school system.)

Signature of Candidate _____ Date _____

Candidate's Principal _____ Date _____

Major Subject Area (if applicable) _____ Grade Level(s) _____

Total Years of Teaching Experience _____ Years in Present Position _____