

# REGULATION

## ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

**Related Entries: Policy IB**  
**Responsible Office: VOLUNTEER/SCHOOL & FAMILY PARTNERSHIPS**

### SCHOOL CALENDAR

#### A. PURPOSE

To establish procedures for the development and implementation of policy IB-School Calendar.

#### B. BACKGROUND

The school calendar for students and teachers must:

1. Meet legal requirements for both days and hours of instructional time and reflect school closings that are required by law.
2. Establish the actual days of student attendance for the school year, the beginning and end of the school year, and the holidays for the year. School holidays, in addition to those required by state law, may be set each year by the Board of Education.

#### C. PROCEDURE(S)

1. The Calendar Committee will be established each year for the purpose of drafting the school calendar for students and teachers for the next school year. The Superintendent will appoint a chairman for this committee. The committee will have representatives from each of the following stakeholder groups:
  1. Parent Teacher Association (PTA)
  2. Citizen Advisory Committee (CAC)
  3. Secretaries and Assistants Association of Anne Arundel County (SAAAAC)
  4. American Federation of State, County and Municipal Employees, Local 1693 (AFSCME)
  5. Teachers Association of Anne Arundel County (TAAAC)
  6. Association of Educational Leaders (AEL)
  7. Chesapeake Regional Association of Student Councils (CRASC)
  8. Office of Student Data
  9. Others as designated by the Superintendent or the Board of Education
2. The Calendar Committee will also build in extra days for emergency closings. The days not used for emergency closings will be deducted from the June closing date. If additional days are needed to compensate for emergency closings, the number will be added to the June closing date.

3. Tests and examinations will not be scheduled on the day of major religious observance including Rosh Hashanah, Yom Kippur, and Passover. Tests and examinations for evening high school will not be scheduled on the day a religious observance begins. Activities and practices may be scheduled at the end of the regular school day for not more than 90 minutes on the evening prior to the day of semester tests and examinations for secondary schools.
4. The Calendar Committee will review the draft calendar to make sure that all pertinent legal requirements are met.

The recommended calendar will be presented to the Superintendent's Council for input. The final draft of the calendar will be presented to the Board of Education for approval.

*Regulation History:*            *Developed by Superintendent 3/15/06*  
   *Reviewed by Board of Education 4/19/06*  
   *Issued 5/17/06*

*Previous Regulation History:* Policy 601, adopted 3/4/87; Policy 601, revised 5/20/91; Policy 602, adopted;  
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