

# POLICY

## BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY

Responsible Office: PUBLIC INFORMATION OFFICE

### PROCEDURES FOR RESPONDING TO MARYLAND PUBLIC RECORDS REQUESTS

#### A. PURPOSE

To ensure that responsible Anne Arundel County Public Schools (AACPS) officials respond to all public record requests made by individuals, organizations, and the media in a timely and lawful manner.

#### B. ISSUE

AAPCS routinely receives requests for records made pursuant to Title 10, Subtitle 6, Part III of the State Government Article, *Annotated Code of Maryland*, more commonly known as the Maryland Public Information Act (Act).

#### C. POSITION

AACPS is committed to full compliance with the terms and conditions of the Act.

#### D. IMPLEMENTATION

The Superintendent is authorized to develop regulations to implement this policy.

*Policy history: Adopted on 12/16/09*

*Note previous policy history: None.*