

SAMPLE

GRANT APPLICATION FORM

Note – this sample uses the Title IIA form, but can be applied to any of the Grant Application Forms (Titles IID, III, IV and V)

TITLE IIA, 2005-2006

“NO CHILD LEFT BEHIND”

Please complete this worksheet to indicate how you intend to use your Title IIA funds. Remember that Title IIA funds are to be used for professional development only. Any materials or contracted services are to be used by administrators, teachers and/or paraprofessionals, not students. Use the “Budget Categories” listed in this document. Refer to the “Allowable Activities” section of this document to identify appropriate professional development initiatives.

This form must be signed and returned to Anne Arundel County Public Schools by April 11, 2005.

School Name	Happy Days Elementary School
School Contact	Jane Doe
Telephone Number	333-333-3333
Email Address	xyz@abc
Grant Amount	\$XXX.XX

BUDGET CATEGORIES

Stipends – hourly pay for teachers/staff to attend training, etc.

Contracted Services – a company that will provide services to your school. This could be a bus company, a speaker, trainer, etc.

Supplies & Software – any non-computer item under \$500. includes refreshments, moi, books, software, etc.

Registrations – fees paid for teachers to attend a conference or workshop.

Fixed Charges – since AACPS will pay your teachers/staff directly we must include payroll taxes, which are calculated at 8.92% (note: if you do not calculate the fixed charges for your budget they will be deducted from another category as they are required by law)

Allowable Activity – indicate number	Description of Professional Development Activity	Description of How Activity Meets Identified Professional Development Needs	Budget Category(ies)	Cost/ Total
2.2	Provide professional development workshops appropriate to grade level to improve knowledge and instructional strategies for teachers in the following areas: <ul style="list-style-type: none"> - reading - social studies - instructional technology 	Our assessment data show that: <ul style="list-style-type: none"> - our 4th grade students need support in gaining reading fluency - our 3rd and 5th grade students need support in algebraic thinking <p>The workshops will focus on fluency</p>	Stipends (15 teachers @ \$25.00/hour for 10 hours) Contracted Services (Reading – I. M. Smart; Math – U. R. Smarter; Technology – R. U. Good) Supplies (Teacher’s editions of	\$3,750 \$3,000 \$900

	<p>for 4th grade teachers an algebraic thinking for 3rd and 5th grade teachers.</p> <p>Our 2nd grade teachers have requested additional support in how to use technology in their classrooms. The technology workshop will provide this.</p>	<p>student texts – 5 @ \$55.00; 5 @ \$60.00; 5 @ \$65.00)</p> <p>Fixed Charges @ 8.92% of stipends</p> <p>TOTAL</p>	<p>\$334.50</p> <p>\$7,984.50</p>
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