

Chesapeake High School Business Advisory Board  
**Special Meeting**  
June 4, 2011 at 7:30 a.m.  
Big Vanilla Fitness Center – Community Room (second floor)

Agenda:

1. Election of Officers and Board Members – Discussion
  - a. Ballot presented by Mark Benson (Nominating Committee)
  - b. Schedule and communicate the Annual Membership Meeting to conduct election- 6/16 – time and where ???
  - c. By-Laws – adopt at 6/16 meeting ?
  
2. Discussion/definition and agreement – selection of committees:
  - a. Executive Committee – Chaired by President
  - b. Nominating Committee –
  - c. Finance and Budget Committee – Chaired by Treasurer
  - d. Public Relations Committee –
  - e. Audit Committee

Steering Committees:

- a. Education Committee – Chaired by BAB Board Member supported by 1 rep from each school & Principal. This committee will define educational objectives for each school for the 2011-2012 academic year and communicate a working calendar to the membership.
  
- B. Technology Committee – website for BAB?
  
- c. Fund Raising Committee – Chaired by BAB Board Member supported by 1 rep from each school. Identify, plan and implement a cluster fund raiser.
  
- d. Cluster Committee – Chaired by BAB Board Member supported by reps from each school (each person is the liaison between the school and the board) – suggest each rep be the Volunteer Coordinator for their school. This committee supports the objectives identified by the Education Committee.

(The chair of each committee will schedule meetings to conduct committee work.)

Notes: (From Nancy's memory – some activities may not be included)

Chesapeake High School activities for 2010-2011

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1. Mock Interviews – to include professionals in class briefing students on interview skills prior to mock interviews.
2. Junior Achievement – professionals serving as “guest teacher” for multiple classroom sessions.
3. Cluster Teacher Breakfast
4. Winter plunge – Sandy Point
5. Science Fair

Chesapeake Bay Middle School

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1. Health Fair
2. 8<sup>th</sup> Grade Next Step Celebration – Michele Devine

May 19, 2011 minutes will be approved at the June 16<sup>th</sup> meeting  
(June 4<sup>th</sup> is a special meeting)

Meeting Adjourned: Time: \_\_\_\_\_